

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 5, 2019
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairwoman Kathy Smith. Commissioners present were Elliot Belgard, Steve Flohrs, Richard Koons, Tom Mahoney, and Kathy Smith. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, County Attorney, Kevin Peyman, County Engineer, Jeff Markquart, Martin County Sheriff, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the March 5, 2019, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the February 19, 2019, regular Board of Commissioners meeting. Carried unanimously.

Kevin Peyman, County Engineer, presented an In Memoriam tribute to the family of Scott Jones who worked for the Martin County Highway Department over 35 years and who passed away unexpectedly on February 20, 2019 at 56 years.

Chairwoman Smith presented the Jones Family with a desk clock inscribed with "In Commemoration of Scott Jones, Martin County Highway Department, November 15, 1983 to February 19, 2019 for his work and dedicated service to the citizens of Martin County.

Terry Viesselman, County Attorney, presented a County Attorney Office Update including the ongoing meth problem in this community; and review of draft policy addressing employees carrying a handgun when at the courthouse. Viesselman noted we looked at the statute which says that any employee or agent of an employee for a political subdivision (which would be the County) is forbidden from having a firearm while performing their official duties. So while we can't restrict someone else from walking into the courthouse with a handgun with a valid permit to carry, our employees can't do it. Viesselman went on to note the Personnel Committee has discussed this and thought it would be a good idea to put something in our policy manual stating that we can't change the law, and make all our employees aware of it.

Jeff Markquart, Martin County Sheriff, presented a current Martin County Jail Population Update including twenty-four (24) in house, twelve (12) out of county, and one (1) on Electronic Home Monitoring (EHM).

Tammie Hested, MVAC, presented an update on Martin County's Youth Internship Program including:

- New language to the Program Agreement's Work Plan stating that *Interns will not replace the work of employees who have been laid off, will not unfavorably impact current employees, and will not impair existing contracts or collective bargaining agreements at the worksite.* There are no other changes to the Program Agreement for 2019.
- Agreement states that 14 interns will be placed and Hested already has 17 applications with the majority of applicants from Fairmont students and one each from GHEC and Martin Luther.
- Of the 17 applications 11 are already placed.
- 8 business applications have been received that so far have no intern matches.
- Additional Program dollars were received from the Fairmont Economic Development Association in the amount of \$3,500.00; and researching grant dollar opportunities.
- Martin SWCD and Easy Automation will each host 2 interns during the 2019 Program and will pay \$500.00 for each additional intern.
- Struggling with students wanting medical internships this year as Mayo has turned down placement of interns in lab and radiology.
- Hested stated there is continued interest from surrounding counties and schools to learn more about Martin County's Youth Internship Program.
- Start dates for most interns will be the end of May/first of June. Interns will earn \$10.50/hour, work a maximum of 240 hours, and may not work more than 29 hours per week.

The Board Chair thanked Hested for her report.

Billee Rabbe, Director-Prairieland Solid Waste, presented a list of solid waste and recycling haulers that have submitted applications for licensure to be able to work in Martin County. Rabbe noted the applications have been reviewed and the listed businesses have met the criteria to receive a license for collection and transportation of municipal solid waste or recycling in Martin County.

Motion by Commissioner Mahoney, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, with the listed haulers having met the requirements for licensure in the County of Martin, MN, hereby approve and authorize Board Chair and Martin County Auditor/Treasurer, to sign the Solid Waste Collection and Transportation licenses for the year 2019 for the following haulers:

Martin County Hauler License Log - 2019

| Solid Waste Hauling Licenses | | | | | | | | |
|-------------------------------------|-------------------------------|---------------------------|--------------------------|--------------|----------|----------|------------|------------|
| Number | Business | Address | Address | Phone Number | Vehicle | Fee Paid | Insurance | Bond |
| 1901M | B & B Sanitation & Recycling, | P. O. Box 718 | Winnebago, MN 56098 | 507-893-3873 | 4 | x | 7/1/2019 | 7/1/2019 |
| 1902M | Fairmont, City | 100 Downtown Plaza | Fairmont, MN 56031 | 507-238-3935 | 1 | x | 1/1/2020 | 12/31/2019 |
| 1903M | Hansen Hauling & Excavating | 1602 11th Avenue | Austin, MN 55912 | 507-437-6834 | 2 | x | 4/1/2019 | 12/19/2019 |
| 1904M | Hansen Sanitation, Inc | Box 9, 34426 470th St | Kasota, MN 56050 | 507-625-8891 | 2 | x | 8/11/2019 | 12/12/2019 |
| 1905M | Hometown Sanitation | P. O. Box 68 | Windom, MN 56101 | 507-235-5665 | 18 | x | 8/11/2019 | 5/10/2019 |
| 1906M | KM Enterprises DBA Rivervie | P. O. Box 338, 16188 CR 2 | New Ulm, MN 56073 | 507-354-5355 | 1 | x | 6/22/2019 | 1/1/2020 |
| 1907M | LJP Enterprises, Inc | 2160 Ringhofer Drive | North Mankato, MN 56003 | 507-385-3420 | 1 | x | 7/1/2019 | 1/1/2020 |
| 1908M | Madelia Sanitation | 216 Buck Ave. SE | Madelia, MN 56062 | 507-462-3277 | 1 | x | 12/12/2019 | 1/1/2020 |
| 1909M | Mike's Trailer Rental | 810 Adams Avenue | Fairmont, MN 56031 | 507-848-4575 | 1 | x | 1/1/2020 | 9/26/2019 |
| 1910M | Waste Management | 1847 110th Street | Fairmont, MN 56031 | 507-235-9898 | 13 | x | 1/1/2020 | 12/31/2019 |
| 1911M | Chamness Technology, Inc. | 2255 Little Wall Lake Ro | Blairsburg, IA 50034 | 515-325-6133 | 2 | x | 1/1/2020 | 1/14/2020 |
| 1912M | Beemer Companies, LLC | 1988 135th Street | Fairmont, MN 56031 | 507-235-6779 | 3 | x | 6/1/2019 | 1/31/2020 |
| | | | | | 49 | | | |
| Recycling Licenses | | | | | | | | |
| Number | Business | Address | Address | Phone Number | Vehicle | Fee Paid | Insurance | Bond |
| 1920M | B & B Sanitation & Recycling, | P. O. Box 718 | Winnebago, MN 56098 | 507-893-3873 | 4 | x | 7/1/2019 | 7/1/2019 |
| 1921M | Hometown Sanitation | P. O. Box 68 | Windom, MN 56101 | 507-235-5665 | 14 | | 8/11/2019 | 5/10/2019 |
| 1922M | LJP Enterprises, Inc. | 2160 Ringhofer Drive | North Mankato, MN 56003 | 507-385-3420 | 3 | x | 7/1/2019 | 1/1/2020 |
| 1923M | Sanimax | 505 Hardman Ave. S. | South St. Paul, MN 55075 | 888-726-4629 | 4 | x | 1/1/2020 | 1/1/2020 |
| 1924M | Waste Management | 1847 110th Street | Fairmont, MN 56031 | 507-235-9898 | 13 | x | 1/1/2020 | 12/31/2019 |
| | | | | | 38 | | | |
| Intermediate Waste Facility License | | | | | | | | |
| Number | Business | Address | Address | Phone Number | Facility | Fee Paid | Insurance | Bond |
| 1930M | Hometown Sanitation | P. O. Box 68 | Windom, MN 56101 | 507-235-5665 | 1 | x | 8/11/2019 | 5/10/2019 |
| 1931M | Waste Management | 1847 110th Street | Fairmont, MN 56031 | 507-235-9898 | 1 | x | 1/1/2020 | 12/31/2019 |
| | | | | | 2 | | | |

Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, presented a request from Rose Lake Golf Club for renewal of its Liquor, Wine, Club or 3.2% license with Sunday sales for one year, effective April 1, 2019 through March 31, 2020. Forshee noted that the Auditor/Treasurer's Office has received all of the proper documentation and certificates of insurance, plus the required fees.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, having received the required application, certificate of insurance, and other required documents and fees, hereby approve the renewal of Liquor, Wine, Club, or 3.2% license with Sunday sales license beginning at 10:00 a.m. for Rose Lake Golf Club, effective April 1, 2019 through March 31, 2020. Carried unanimously.

Higgins presented a tobacco license application for approval from Town Center Super Value located at 500 Hwy 4 South in Trimont, MN. Higgins noted all required documentation and fees have been received and are in order.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney,

R-#17/'19

RESOLUTION

ISSUANCE OF TOBACCO LICENSES FOR 2019

WHEREAS, the County of Martin, MN (County) has established a Tobacco Ordinance (Ordinance) relating to the sale, possession, and use of tobacco in Martin County and to reduce the illegal sale, possession, and use of such items to and by minors, along with compliance with Minnesota Statutes and Rules; and

WHEREAS, applications for a tobacco license to sell tobacco shall be made through the County and its required forms as established by the Ordinance; and

WHEREAS, the Martin County Board of Commissioners (Board) may either approve or deny the license, or delay it for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the Board approves the application, the County Coordinator shall issue the license. If the application is denied, notice of the denial shall be given to the applicant along with notice of the applicants right to appeal the Board's decision; and,

WHEREAS, all licenses shall be valid under the Ordinance for one calendar year from the date of issuance; and,

NOW, THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby approve and authorize tobacco license for the following Retail Establishment, effective April 3, 2019 through April 2, 2020:

- Town Center Inc., d/b/a Town Center Super Valu located at 500 Hwy 4 South in Trimont, MN 56176

Upon this motion made by Commissioner Flohrs, seconded by Commissioner Mahoney, was duly made and passed this 5th day of March, 2019.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Kathy Smith, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Koons, Mahoney, Flohrs, and Smith. NAYS: None. Resolution duly passed and adopted this 5th day of March, 2019.

Kevin Peyman, County Engineer, was present to recommend authorization for recruitment to fill the open Maintenance Superintendent position with the Martin County Highway Department.

Higgins noted the Personnel Committee has reviewed and discussed the open position and recommended filling the vacancy.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill the

Maintenance Superintendent position with the Martin County Highway Department. Carried unanimously.

Peyman presented a Highway Department Update including plowing the drifting snow and ice as much as we can while trying to push back and haul snow too; have hired a couple of farmers that have helped out the townships with the big pushers; sending loaders out this week to hit spots before this weekend's anticipated snow event; and had two retired employees, Kevin Gorackowski and Greg Rabbe, work a couple of days in the aftermath of Scott Jones passing.

Higgins noted the City of Fairmont Police Department presented their request to update three offices including the PD Squad Room, side office next to the squad room, and Captain Tonder's Office in the Security Building with updates including new carpet or laminate flooring, paint, new ceiling tiles, and updated light fixtures. Quotes for electrical work and new lighting were requested and received from DeWar Electric Inc., Kahler Electric Company, and Boesch Electrical Construction & Repair. Higgins went on to note the Building and Purchasing Committee received and reviewed the lighting upgrade request and recommends moving forward with low bid.

Doug Borchardt, Building Maintenance Supervisor, was present and noted that all three companies were requested to bid on the same number of lights and dimmer switches and it appears that Kahler Electric is the low bid.

City of Fairmont PD Offices
Replacement Lighting Fixtures
March 5, 2019
Quotes Requested and Received

| Business Name | | |
|------------------------|---|-------------------|
| DeWar Electric | <u>Room B10</u> | |
| | Install 8 Fixtures with 2 Dimmer Switches | \$1,836.00 |
| | <u>Small Room</u> | |
| | Install 4 Fixtures with 1 Dimmer Switch | \$ 790.00 |
| | <u>Room 147</u> | |
| | Install 4 Fixtures with 1 Dimmer Switch | <u>\$ 790.00</u> |
| | Total | \$3,416.00 |
| <hr/> | | |
| Kahler Electric | <u>Room B10</u> | |
| | *Install 8 Fixtures with 2 Dimmer Switches | \$1,485.00 |
| | <u>Small Room</u> | |
| | *Install 4 Fixtures with Dimming Switch | \$ 725.00 |
| | <u>Room 147</u> | |
| | *Install 4 Fixtures with Dimming Switch | <u>\$ 675.00</u> |
| | | Total |
| | *Room B10 Lighting Rebate from PUC - \$360.00 | |
| | *Small Room Lighting Rebate from PUC - \$180.00 | |
| | *Room 147 Lighting Rebate from PUC - \$180.00 | |

| | | |
|------------------------|---|-------------------|
| Boesch Electric | Install 16 RAB 2’x4’ panels in suspended ceiling in 3 office areas with 4 dimmers. Estimate includes all Necessary materials and labor. | |
| | Total | \$3,041.00 |

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Building and Purchasing Committee, hereby approve and award low bid for installation of new lighting fixtures in the three Fairmont City Police Offices to Kahler Electric Company in the amount of \$2,885.00. Carried unanimously.

Higgins recommends setting a date to hold a Board Work Session to discuss Capital Improvement Projects (CIP) including the Dome and Roof Restoration, Justice Center, Garage Facility financing, and Ditch Bonds.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve and set the date of March 26, 2019, beginning at 2:00 p.m. to hold a Board Work Session to be held in the Commissioners Meeting Room – Martin County Courthouse. Carried unanimously.

The Board reviewed Warrants, Auditor Warrants, and EFT Transactions to be paid March 5, 2019.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve Warrants, Auditor Warrants, and EFT Transactions to be paid on March 5, 2019, and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid March 5, 2019, are registered on file in the Auditor/Treasurer’s Office as follows:

| | |
|--|------------------|
| Revenue Fund – Warrants Approved March 5, 2019 | \$117,409.52 |
| Enhanced 9-1-1 Fund | \$ 1,200.00 |
| Solid Waste Management Fund | \$ 1,584.13 |
| Human Services Fund | \$293,898.09 |
| Building – CIP – Fund | \$ 8,850.24 |
| Bank Building Fund | <u>\$ 105.36</u> |
| Total | \$423,047.34 |

| | |
|-----------------------------------|--------------|
| Road and Bridge Funds Totaled | \$ 54,254.66 |
| Martin County Ditch Funds Totaled | \$202,047.16 |

The Board reviewed information and reports including Notice of Hearing on 2019 Street Improvements and Property Assessments beginning at 5:30 p.m. on March 25, 2019 at Fairmont City Hall; AMC's County Board Roundtables at 9:00 a.m. on March 27, 2019 at South Central Service Cooperative in Mankato, MN; AMC Leadership Summit April 3-5, 2019 at Grand View Lodge in Nisswa, MN; ACE (Area Career Exploration) Event on Wednesday, April 10, 2019 at the Fairmont Area High School Gym; and Martin County Student Government Day on April 16, 2019.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: February 19, 2019 – Building Committee immediately following the regular Board of Commissioners meeting; February 20, 2019 – meetings cancelled due to weather; February 21, 2019 – Traverse des Sioux Library meeting in the morning and meeting with Bill Fahey, Northland Securities, in the afternoon; February 26, 2019 – Human Services meeting and Scott Higgins and Chairwoman Smith met with the City of Fairmont; February 27, 2019 – ITC Transmission Line Hearing in Mankato, MN, Human Services training session in the morning (Commissioner Koons and Chairwoman Smith attended) and Kinship of Martin County meeting in the evening; February 28, 2019 – Funeral for Scott Jones (Maintenance Superintendent for the Martin County Highway Department) and childcare meeting with First Children's Finance; March 1, 2019 – One Watershed One Plan meeting; March 4, 2019 – Compensation Advisory Committee meeting, Personnel Committee meeting, and regular Martin County EDA meeting at 5:15 p.m.; March 5, 2019 – Extension Committee meeting at 8:00 a.m. and regular Board of Commissioners meeting at 9:00 a.m.; March 6, 2019 – Human Services Executive Board meeting, Martin County Veterans Memorial Committee meeting at 7:00 p.m., and JD #74 meeting with City of Fairmont; March 8, 2019 – F-M Joint County Transit Executive Board meeting and GBERBA meeting; March 12, 2019 – Prairieland Interviews, Library Board meeting, Martin County Substance Abuse Prevention meeting, and City Comprehensive Plan meeting (Commissioner Mahoney and Chairwoman Smith to attend); March 13, 2019 – Department Director meeting at 8:30 a.m. – Sisseton Conference Room – Martin County Courthouse; March 14, 2019 – Soil and Water meeting; March 15, 2019 – Prairieland meeting and JD #37 Landowners & Beneficiaries meeting at 10:00 a.m. – Commissioners Meeting Room – Martin County Courthouse; March 18, 2019 – USI Insurance meeting 11:30 a.m. to 1:30 p.m., Workforce Center meeting at 4:00 p.m. and MVAC in the evening; March 19, 2019 – regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse, Water Plan meeting, Community Health meeting, and Redetermination Ditch Hearings at 11:00 a.m. – Commissioners Meeting Room – Martin County Courthouse; March 20, 2019 – Park Board meeting at 4:00 p.m. at Highway.

Higgins briefly reviewed information received from the Minnesota Department of Revenue regarding Minnesota Wind Energy Production Tax Payable 2019 for the wind energy produced in Martin County during the 2018 calendar year.

With no further business to wit, Motion by Commissioner Mahoney, seconded by Commissioner Belgard to adjourn the meeting. Carried unanimously.

Meeting adjourned at 10:08 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Kathy Smith, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator