

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 2, 2019  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairwoman Kathy Smith. Commissioners present were Richard Koons, Tom Mahoney, Kathy Smith, Elliot Belgard, and Steve Flohrs. Also present were Scott Higgins, County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, County Engineer, Lee Smith, Sentinel Newspaper, Rod Halvorsen, City of Lakes Media, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the April 2, 2019, regular Board of Commissioners meeting with the following: Add 9.10 Accept Resignation of Troy Manzey, Motorgrader Operator out of Dunnell, MN, and authorize recruitment to fill the position – Highway Department; and Delete 4.1 Review Minutes of Regular Board Meeting of March 19, 2019. Carried unanimously.

Brenda Lubenow, Social Services Supervisor Human Services of Faribault & Martin Counties, was present to note that April is designated as Child Abuse Prevention Month and shared statistics including in 2018 Human Services of Faribault and Martin Counties received 654 child protection reports. Our staff of those completed 287 child protection assessments or investigations and from those investigations 52 children entered out of home care as a result of neglect or abuse with a total of 88 children (carryover from 2017 to 2018) in out of home care in 2018. Lubenow also noted so far in 2019 we've had 13 children enter foster care. Lubenow went on to note, as a Child Protection Specialist, I'm encouraging my friends and neighbors to join me and help create great childhoods by taking one of three steps: 1.) Become a mentor to a child or parent; 2.) Advocate for policies that support children and families, and 3. Donate to a child serving organization in your community. Each of these simple actions can help increase the protective factors in our children and in our communities creating a better environment for those families to thrive and children to have the great childhood that they deserve. Lubenow recommended that Martin County declares April 2019 as Child Abuse and Neglect Prevention Month.

Chairwoman Smith read aloud a resolution designating April 2019 as Child Abuse and Neglect Prevention Month.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

R-#19/19

RESOLUTION  
PROCLAIMING APRIL 2019  
AS CHILD ABUSE AND NEGLECT PREVENTION MONTH

WHEREAS, child abuse and neglect is a community condition and problem, and finding solutions depends on involvement among people in the community; and

WHEREAS, approximately 3 million children are reported abused and neglected in this country each year; and

WHEREAS, the effects of child abuse and neglect are felt by whole communities, and need to be addressed by the entire community; and

WHEREAS, these events will provide information and materials that support families to prevent child maltreatment and celebrate people who work with and support children and families; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

WHEREAS, all citizens should become more aware of the negative effects of child abuse and its prevention within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment; and

NOW THEREFORE BE IT RESOLVED, that We, the Commissioners of Martin County, Minnesota, hereby proclaim April 2019 as Child Abuse and Neglect Prevention Month in Martin County, Minnesota, and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse, thereby strengthening the communities in which we live.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, resolution proclaiming April 2019 as Child Abuse and Neglect Prevention Month is duly passed and adopted this 2<sup>nd</sup> day of April, 2019.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Koons, Mahoney, Flohrs, Belgard, and Smith. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of April, 2019.

James Forshee, Martin County Auditor/Treasurer, reviewed an application the Auditor/Treasurer's Office received from Fox Lake Golf Club, Inc., for renewal of its Liquor, Wine, Club, or 3.2% License (On-Sale and Off-Sale) for a period of one year effective April 6, 2019 through April 5, 2020; and renewal of Consumption and Display Permit for one year

effective April 1, 2019 through March 31, 2020. Forshee noted appropriate applications, fees, and Liability Insurance Certificate have been received.

Motion by Commissioner Koons, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the renewal of Liquor, Wine, Club, or 3.2% License (On-Sale and Off-Sale) effective April 6, 2019 through April 5, 2020; and Consumption and Display Permit effective April 1, 2019 through March 31, 2020, for Fox Lake Golf Club, Inc. Carried unanimously.

Kevin Peyman, County Engineer, was present to recommend the hire of Grant Carlson for the seasonal position of County Parks Caretaker. Peyman noted the Martin County Parks/Trail Committee recommends the hire of Grant Carlson as Seasonal County parks Caretaker to begin on or around April 15, 2019, and will continue for eight (8) months at an hourly rate of \$14.43/hour (guaranteed 40 hours per week minimum for an eight month season).

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Parks/Trail Committee, hereby approve and authorize the hire of Grant Carlson for the seasonal position of County Parks Caretaker effective on or about April 15, 2019, and will continue for eight (8) months at a per hour compensation (with required payroll deductions) of \$14.43 per hour guaranteed 40 hours per week minimum; and is not eligible for County benefits. Carried unanimously.

Scott Higgins presented and introduced a resolution supporting legislation addressing statewide transportation funding.

After discussion and review,

Motion by Commissioner Mahoney, seconded by Commissioner Koons,

R-#20/19

RESOLUTION  
IN SUPPORT OF  
LEGISLATION ADDRESSING  
STATEWIDE TRANSPORTATION FUNDING

WHEREAS, Minnesota Counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and

WHEREAS, the total annual need is \$1.084 billion over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and

WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS, a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and

WHEREAS, increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state.

NOT THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, Martin County, Minnesota, encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

Motion by Commissioner Mahoney, seconded by Commissioner Koons, resolution duly passed and adopted this 2<sup>nd</sup> day of April, 2019.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Belgard, Koons, Mahoney, and Smith. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of April, 2019.

Peyman noted the Martin County Highway Department has received the resignation of Troy Manzey, Motorgrader Operator out of Dunnell, MN, effective April 26, 2019. Peyman recommends acceptance of the resignation and approval to fill the Motorgrader Operator position.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Troy Manzey, Motorgrader Operator (out of Dunnell, MN) for the Martin County Highway Department, effective April 26, 2019; and approve and authorize recruitment to fill the Motorgrader Operator position. Carried unanimously.

Peyman presented a brief Highway Department update including that one internal application was received for the open Maintenance Superintendent position with the Martin County Highway Department; and a \$50 check was received from a constituent given to the Truman Motorgrader Operator to thank him for his hard work over the winter. Peyman noted he spoke with the Coordinator and County Attorney to see if the check should be returned and the County Attorney noted there was nothing in the law that says the County couldn't accept the check. The County Attorney also noted if the Board accepts and cashes the check the Highway Department could use the funds for a lunch or treat for the crew.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Martin County Highway Department to accept and deposit the \$50 check received from a constituent and that the money be used for a lunch or related expense for the Highway Department crew. Carried unanimously.

Diane Sanders, County Recorder, was present to request approval for hotel expenses for two (2) nights (\$87.99 per night) and gas/mileage for travel to a designated pick up point to attend the Twelfth Annual Fidlar Technologies Educational Symposium May 20-22, 2019, in Davenport, Iowa. Sanders noted Fidlar Technologies will be providing transportation to and from Minnesota to the Fidlar Office in Davenport.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out of state travel request from Diane Sanders, County Recorder, to attend the Fidlar Technologies Twelfth Annual Educational Symposium to be held May 20-22, 2019, in Davenport, Iowa, with all transportation costs, supplies, and food to be provided by Fidlar Technologies, with the exception of hotel costs, gas/mileage for travel to designated pick up point, and is to be expended from the Recorder's Office Budget. Carried unanimously.

Abigail Nesbit, Martin County Emergency Management Director, was present to provide an update on the March 2019 flooding event in Martin County caused by rapid snow melt and spring rains and presented Martin County's signed Resolution #18/'19 declaring a State of Emergency in Martin County. Nesbit recommends that the Board ratify the resolution declaring a state of emergency.

Motion by Commissioner Koons, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby ratify resolution declaring Martin County in a State of Emergency for conditions resulting from the flooding event of March 2019.

R-#18/'19

#### Resolution Declaring a State of Emergency

WHEREAS the flooding impacted the population of Martin County, its cities and townships due to the rapid snow melt and spring rains; and

WHEREAS the flooding event has caused a significant amount of public property damage; and

WHEREAS the Martin County Office of Emergency Management requests the Martin County Board of Commissioners to declare Martin County in a STATE OF EMERGENCY for the flooding event of 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners declares Martin County in a State of Emergency for conditions resulting from the flooding event of March 2019.

Adopted by the Martin County Board of Commissioners this 20<sup>th</sup> day of March 2019.

ATTEST:

I, Kathy Smith, County Commissioner, hereby attest that the foregoing resolution was duly adopted by the Martin County Board of Commissioners on the 20<sup>th</sup> day of March, 2019.

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County Board Chair

ATTEST:

I, Scott Higgins, County Coordinator, hereby attest that the foregoing resolution was duly adopted by the Martin County Board of Commissioners on the 20<sup>th</sup> of March, 2019.

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County Coordinator

Roll Call AYES: Commissioners Mahoney, Belgard, Flohrs, Koons, and Smith. NAYS: None. Resolution duly passed and adopted on March 20, 2019, and ratified on April 2, 2019.

Nesbit presented an Emergency Management Department update including:

- Severe Weather Awareness Week to be held April 8-12, 2019
- Hazard Mitigation Planning Meeting 2-4 p.m. on Wednesday, April 10, 2019
- Statewide Tornado Drill/Siren Testing Event on Thursday, April 11, 2019

Doug Borchardt, Building Maintenance Supervisor, was present to review carpet quotes received for the Fairmont Police Department Office Remodel Project. Borchardt noted quotes were requested and received for commercial carpet and floor prep from Carpet Plus Fairmont, Amborn Lumber, Inc., and Doolittle's Carpet and Paints, Inc. Borchardt went on to note the Building Committee recommends low bid award.

Vendor

Carpet Plus Fairmont	\$2,017.32*
Amborn Lumber, Inc. - Option #1	\$2,146.45* (Has some design)
Option #2	\$2,065.71* (Solid color)
Doolittle's Carpet & Paints, Inc.	\$2,529.75*

\*All quotes include installation of commercial carpet and floor prep.

After review and discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby award low bid for installation of new carpeting for the Fairmont Police Department Office Remodel Project to Carpet Plus Fairmont in the amount of \$2,017.32. Carried unanimously.

Higgins noted the Board is being asked to consider the recommendation of the Building Committee in the use of the remaining portion of the former Court Administration vault area as additional IT Office space and new mailroom; and to approve remodeling of the space for such purposes. Higgins went on to note that the need for a new mailroom is to relocate the mail machine in order to open up more needed office space.; and that the IT Office will use the remainder of the former vault area for additional office space.

After review and discussion,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the use of space of the former court administration vault area – second floor of courthouse – to be divided into a mailroom and IT Office space; and approve the remodeling of the space for such purposes. Carried unanimously.

Higgins noted as a result of our Board Work Session last week the Board received an assessment report from ISG of the courthouse roof and dome, which showed a need for courthouse roof replacement and dome replacement/repair, including dome clock restoration. It was recommended by ISG at the Work Session to do the tuck-pointing of the dome first along with assessing the need for tuck-pointing the courthouse and the need to engage two companies to further assess the courthouse roof and clock on the dome.

Higgins went on to note ISG has provided a proposal to conduct further site evaluation along with Renaissance Roofing and Mechanical Watch Supply Company for onsite meetings to determine a budget figure as well as the work and scope of the projects, including meetings with historical preservation committee and the Minnesota Historic Preservation Office. Higgins noted the proposal also includes preparation of construction documents, permitting and bidding administration and construction administration. Higgins also noted the amount of the bid, including reimbursables is \$26,000. However, the fee does not include tuck-pointing the courthouse. Representatives from ISG did a walk around of the courthouse and indicated that in their assessment there could be 25% of the joints that could use work (the courthouse was fully tuck-pointed in 2005 and in 2011 there were various areas of masonry restoration done as well). Higgins went on to note the site evaluation fee will be expended from the Capital Improvement Program fund.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, based on the ISG Assessment Report of the Courthouse Roof and Dome (December 2019), and showed the need to replace/repair the roof and dome, clocks, and tuck-pointing of the dome, hereby approve the proposal from ISG for architectural services for tuck-pointing of the courthouse dome; and to include site evaluation, construction documents, permitting and bidding administration, and construction administration in the amount of \$26,000.00; and to authorize the Board Chair or Coordinator to sign the required documents related to the project. Carried unanimously.

Higgins noted the Blizzard Snowmobile Club Trail Administrator is requesting approval to submit an application on behalf of Martin County to the Minnesota Department of Natural Resources (DNR) – Minnesota Snowmobile Trails Assistance Program for snowmobile maintenance. Higgins went on to note this is a preliminary application and once the DNR has reviewed and awards a grant dollar amount it will be brought before the Board for acceptance and approval.

Motion by Commissioner Belgard, seconded by Commissioner Koons,

R-#21/'19

#### RESOLUTION

Application from the Blizzard Snowmobile Club for Maintenance Funding for the Existing GIA Trail System:

WHEREAS, Martin County, Minnesota desires to apply for maintenance funding for an existing GIA Trail System; and

WHEREAS, by Law of 1975, Chapter 204, Sections 51 and 95, there was appropriated to the Commissioner of Natural Resources, as a grants-in-aid to Local units of government, funds for said purposes; and

WHEREAS, said Martin County will contract with the Blizzard Snowmobile Club, Inc. to apply for this funding to maintain said GIA Trail System.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approve of the application for maintenance funding for the existing GIA Trail, and that the Chairperson and/or the County Auditor/Treasurer be authorized to sign all documents relating to the program year.

Motion was made by Commissioner Belgard, seconded by Commissioner Koons, and carried this 2<sup>nd</sup> day of April, 2019.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN



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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Mahoney, Flohrs, Koons, Belgard, and Smith. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of April, 2019.

Motion by Commissioner Koons, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby move into a closed session per Minnesota Statute 13D.05 Subd. 3(b) at 9:45 a.m. Carried unanimously.

Those present were Commissioners Smith, Flohrs, Belgard, Koons, Mahoney, Terry Viesselman, County Attorney, Sheriff Jeff Markquart, Captain Corey Klanderud and Scott Higgins, County Coordinator.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, to go back into open session. Carried unanimously.

Meeting returned to open session at 10:26 a.m.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby terminate Mark Geerdes employment with Martin County. Carried unanimously.

The Board reviewed Warrants, Auditor Warrants, and EFT Transactions to be paid April 2, 2019.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve Warrants, Auditor Warrants, and EFT Transactions to be paid on April 2, 2019, and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid April 2, 2019, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved April 2, 2019	\$ 47,688.59
Enhanced 9-1-1 Fund	\$ 48.88
Martin County Economic Development Fund	\$ 81.61
Human Services Fund	\$293,898.09
Bank Building Fund	\$ 517.17
Refunding Fund	\$ 40.00
Miscellaneous Tax Fund	\$ 3,019.00
State Agency Fund	\$ 138.00
Total	\$345,427.34

Road and Bridge Funds Totaled \$ 67,571.85

Martin County Ditch Funds Totaled

\$ 3,767.70

The Board reviewed the itinerary for Martin County Student Government Day to be held on Tuesday – April 16, 2019.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: March 19, 2019 – Broadband Committee meeting with Frontier at 1:15 p.m., Community Health meeting; March 20, 2019 – Human Services meeting, F-M Joint County Transit meeting, Park Board meeting, One Watershed One Plan meeting; March 21, 2019 – Traverse des Sioux Library meeting; March 22, 2019 – Drug Court Steering Committee meeting; March 25, 2019 – Fairmont Assessment meeting, Rural Minnesota Energy Board meeting; March 26, 2019 – Board Work Session, Association of Townships Annual Meeting, Building Committee meeting, Planning and Zoning meeting, Commissioner Flohrs met with Doug Hartke regarding 240 acres of land coming up in Waverly Township for the Fox Lake Conservation League containing 11 restorable ponds; March 27, 2019 – AMC Roundtable meetings, Convention and Visitor’s Bureau meeting, South Central Minnesota Multi County HRA Board meeting; March 28, 2019 – Drainage meeting at KC Hall in Fairmont, South Central Emergency Communications Board meeting in Mankato, MN, and South Central EMS meeting in Eagle Lake, MN; April 1, 2019 – Martin County EDA meeting at 5:15 p.m., Beyond the Yellow Ribbon meeting; April 2, 2019 – Commissioner Flohrs meeting with Dane Faber to discuss JD #37; April 3, 2019 – Human Services Executive Board meeting; April 3-5, 2-19 – AMC Leadership Conference in Nisswa, MN; April 5, 2019 – F-M County Joint Transit Executive Board meeting; April 9, 2019 – Library Board meeting; April 10, 2019 – Area Career Exploration (ACE) Event at the Fairmont High School, Hazard Mitigation 2-4, South Central Regional Transportation Improvement Plan, Compensation Advisory Committee meeting at 2:00 p.m.; April 11, 2019 – Soil and Water meeting and Corn Growers meeting; April 12, 2019 – Prairieland meeting, SHIP meeting at noon; April 16, 2019 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse.

With no further business to wit, Motion by Commissioner Flohrs, seconded by Commissioner Belgard, to adjourn the meeting. Carried unanimously.

Meeting adjourned at 10:44 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator