

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY – JULY 2, 2019
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairwoman Kathy Smith. Commissioners present were Tom Mahoney, Kathy Smith, Elliot Belgard, Steve Flohrs, and Richard Koons. Also present were Scott Higgins, Martin County Coordinator, Jessica Korte, Auditor/Treasurer's Office, Terry Viesselman, County Attorney, Jason Sorensen, Sentinel Newspaper, Rod Halvorsen, City of Lakes Media, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Mahoney, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the July 2, 2019, regular Board of Commissioners meeting with the following addition: 9.12 Consider Purchase of Replacement Tandem Truck for Unit #18 – Highway Department. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the June 18, 2019, regular Board of Commissioners meeting. Carried unanimously.

At this time the Board recognized Jim Forshee's retirement and presented him with a BBQ Utensil Set inscribed with Forshee's years of service to the citizens of Martin County as Auditor/Treasurer from January 3, 2003 through July 5, 2019.

Tim Penny, Southern Minnesota Initiative Foundation (SMIF) President & CEO, along with Fred W. Krahmer, SMIF Board Vice Chair, were present to review the Southern Minnesota Initiative Foundation's Annual Report for CY2018, present their CY2020 Budget Allocation request, and to thank Martin County Commissioners for their ongoing support.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file Southern Minnesota Initiative Foundation's Annual Report; and CY2020 Budget Allocation Request in the amount of \$4,500. Carried unanimously.

Terry Viesselman, County Attorney, was present to request authorization to advertise for recruitment to fill a full time Administrative/Legal Secretary Position for the Martin County Attorney's Office.

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment for a full time Administrative/Legal Secretary Position with the Martin County Attorney's Office. Carried unanimously.

Viesselman presented his recommendation asking the Board to approve the Grievance Settlement Agreement with Law Enforcement Labor Services (LELS) #115 and accept the resignation of Mark Geerdes - former Jail Administrator for the Martin County Sheriff's Office. Viesselman noted the union has signed the agreement that states that Mr. Geerdes will resign effective April 2, 2019, the union will withdraw the grievance, and that Mr. Geerdes will receive payment of his earned Paid Time Off (PTO) and a portion of the accumulated sick leave per the union contract.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, after review and consideration of the proposed Grievance Settlement Agreement, hereby approve and authorize the Board Chair to sign the Agreement; and to accept the resignation of Mark Geerdes, effective April 2, 2019. Carried unanimously.

Kevin Peyman, County Engineer, presented and reviewed a resolution requesting a speed study on CSAH 26 between a point 400 feet east of Burton Lane in Fairmont to the East County Line to determine if 60 MPH is a reasonable and safe speed limit for the highway. Peyman noted the process can take one and a half to two years to complete and CSAH 26 is a logical starting point as Faribault County has just passed a similar resolution for their speed study as this section of road is thought of as a corridor between the City of Fairmont and the City of Blue Earth.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney,

Martin County Highway Department
Resolution No. 5 - 2019

RESOLUTION FOR A 60 MPH SPEED STUDY ON CSAH 26

WHEREAS, Minnesota Statutes allow the posting of 60 MPH speed limits on highways that meet certain criteria; and

WHEREAS, Minnesota Statute 169.14, requires the County to request that the Commissioner of Transportation (Commissioner) authorize, upon the basis of an engineering and traffic investigation (Speed Study) the erection of 60 MPH speed limit signs designating a reasonable and safe speed limit; and,

WHEREAS, Martin County State Aid Highway 26 and Faribault County State Aid Highway 16 provide a direct connection between the county seats of both counties; and

WHEREAS, both Martin County and Faribault County agree that a speed limit of 60 MPH is reasonable and safe; and

WHEREAS, both Counties agree to accept the findings of the completed speed study, and implement any recommended signing changes.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Martin, Minnesota, that we do request that the Commissioner complete a speed study on CSAH 26 between a point 400' east of Burton Ln. in Fairmont to the East County Line to determine if 60 MPH is reasonable and safe speed limit for the highway.

Upon motion by Commissioner Flohrs, seconded by Commissioner Mahoney, and carried said resolution was duly passed and adopted this 2nd day of July, 2019

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chair, Martin County Board of Commissioners

Attest: _____
Scott Higgins, County Coordinator

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 2nd day of July, 2019.

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Koons, Mahoney, Flohrs, and Smith. NAYS: None. Resolution duly passed and adopted this 2nd day of July, 2019.

Peyman noted in February 2019 Unit #18, a 2015 Freightliner snow plow truck, was in an accident and ever since then it has been out of service. The Highway Department has been working with Minnesota Counties Intergovernmental Trust (MCIT) as we felt the unit would have to be totaled right away and MCIT thought it could be fixed. Peyman went on to note he heard from MCIT last week that they are in agreement that the unit can't be fixed and that it should be totaled with the determined value of the unit at \$122,426. Peyman also noted earlier this year we bid a truck on state contract and state contract prices are still valid right now. If the Board would approve a replacement purchase right now we would not get the truck until January 2020 and then it takes a couple weeks to build so we'd be looking at maybe having it on the road by the end of February 2020. Peyman continued the state contract price on the truck itself was \$114,740 from Harrison Truck Center and to build all of the attachments that go with it is \$97,117 from TBEI out of Lake Crystal, totaling \$211,857. Peyman recommends purchase of a tandem truck to replace Unit #18 and to pay the difference in the amount of \$89,430 from Highway Department reserve funds.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, after careful consideration and review of bid for replacement tandem truck, and upon the recommendation of County Engineer, hereby approve and authorize the purchase of a 2019 Tandem Truck from Harrison Truck Center of Mankato, Minnesota, in the amount of \$114,740.00; and approve and authorize the purchase of a replacement truck body and accessories from TBEI in Lake Crystal, Minnesota, in the amount of \$97,117.00; and that Minnesota Counties Intergovernmental Trust (MCIT) has deemed Unit #18 – a 2015 Freightliner snow plow truck to be totaled and determined a value of the unit at \$122,426.00; and that the balance remaining in an approximate amount of \$89,430.00 will be paid from Highway Department reserve funds. Carried unanimously.

Peyman presented a brief Highway Department Update including: started hauling some maintenance gravel in the northeast portion of the County last week; sealcoating will begin the week after the July 4th holiday and will continue for one to two weeks (depending on weather); continue maintenance gravel after completion of sealcoating; and CSAH 54 construction is progressing slowly due to weather conditions.

Jeff Markquart, Martin County Sheriff, was present to review the GeoComm renewal contract for E-911 system maintenance consulting services for the Martin County Sheriff's Office. Markquart recommends continuation of the current contract for three more years and includes GIS Data Maintenance Services and Software Support Services with a three year contract amount of \$28,054.00, which is an increase from the prior contract.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby ratify the continuation of the current GeoComm Contract for professional services for E-911 System Maintenance Consulting Services for three more years commencing January 1, 2020 through December 31, 2022 in the three year contract amount of \$28,054.00. Carried unanimously.

Markquart presented a Martin County Jail Population Update including twenty-five (25) in-house; eight (8) out-of-county; and five (5) on Electronic Home Monitoring (EHM).

Rebecca Bentele, Victim Witness Coordinator, presented her request for authorization to advertise for recruitment to fill a part time Administrative Assistant Position in the Victim Services Office. Bentele noted the Personnel Committee has met and discussed this request and recommends approval to recruit for a part time, 20 hours/week position.

Motion by Commissioner Koons, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill a part time Administrative Assistant Position with the Victim Services Office. Carried unanimously.

Scott Higgins, Martin County Coordinator, noted the Personnel Committee has met and recommends recruitment of an Accountant Position in the Auditor/Treasurer's Office due to Jessica Korte's appointment as the Martin County Auditor/Treasurer.

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill an Accountant Position with the Auditor/Treasurer's Office. Carried unanimously.

Jessica Korte, Account A/T Office, was present to request the Board to classify and appraise Parcel No. 23.256.0845 that is located behind what was Schultz Auto on Blue Earth Avenue, in Fairmont, MN. The property is set to be forfeited to the state at approximately the end of August 2019, and is landlocked and assumed as a not buildable lot per the City of Fairmont. This allows the County to be able, upon City approval, to sell the property to an adjacent landowner in a sealed bid process. Korte recommends the Board appraise (set a sale price) and classify the property as non-conservation so we can go to the city to ask their approval before allowing it to be sold, resulting in a faster time to get the parcel back on the tax rolls.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby set the value of Parcel No. 23.256.0854 in the City of Fairmont at \$3,500.00; and reclassify Parcel No. 23.256.0854 as non-conservation, which will allow the County, upon City approval, to sell the property to an adjacent landowner in a sealed bid process. Carried unanimously.

Lori Broghammer, ITC Midwest, and Tricia Duncan, Xcel Energy, were present to update the Board on the Huntley-Wilmarth 345 kV transmission line project that will have a portion of its route in northeastern Martin County. The project required two approvals from the Minnesota Public Utilities Commission (Commission), a certificate of need and a route permit. The Commission ruled in favor of the project in June 2019, choosing the route shown. The Project schedule consists of:

- Summer 2019 – easement acquisition (representatives will meet with landowners affected by the new line).
- Spring 2020 – construction begins.
- Winter 2021 – project completed and placed in service.

Broghammer also thanked the Board for past support and looks forward to continued support on future projects.

At this time the Honorable Judge Michael Trushenski conducted the swearing in ceremony for newly appointed Martin County Auditor/Treasurer – Jessica Korte. Korte's appointment becomes effective July 8, 2019.

Jonathan Loose, Wold Architects and Engineers, was present via conference telephone call to present and review the recommended scope of work for updating the emergency distribution system (Generator Replacement Project) at the Security Building consisting of:

- Replacement of two existing generators with a single, indoor, fuel-oil fired generator size based on current emergency building loads.
- Reconfiguration of the indoor concrete slab and underground fuel-oil distribution piping to align with the new generator location and planned for a future indoor day-tank. This

will allow for removal of the fuel-oil tank in the future with a plan to continue to serve the generator's fuel supply.

- Replacement of the existing original emergency distribution electrical panels. Reuse and reconnection to the existing transfer switches that have been recently upgraded.

Loose noted with this scope of work and the current construction market we have developed a construction cost estimate for this work of \$221,000 which is above the original \$150,000 budget for the work. While Wold may be able to re-evaluate the scope of work to align with this budget, it is our understanding that the County wishes to move forward with the scope as recommended. With this updated estimate and the additional scope of work to replace the distribution panels, we are requesting that our fee arrangement be adjusted to align with these changes. Wold presented the requested fee adjustment as follows:

- Updated Construction Estimate \$221,000
- Full Service Fixed Fee Rate x 7.5%
- Full Service Fixed Fee \$ 16,575
- Initial Fixed Fee \$ 11,250
- Requested Fixed Fee Increase \$ 5,325

Loose went on to note Wold plans to complete their design and construction documentation by the end of July (2019) so that the project could be bid in the second half of August. With this timeline we are recommending that construction could be completed either this fall, or certainly by next spring. Overall, the project will likely take a contractor approximately 4-6 weeks once the generator is on-site with down-time for emergency power close to 2-3 weeks.

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and accepts the recommended Scope of Work for updating the Emergency Distribution System (Generator Replacement Project) at the Security Building, and approve the updated estimate that includes replacing the distribution panels resulting in a requested fixed fee increase in the amount of \$5,325.00. Carried unanimously.

Higgins noted the Board is asked to consider a resolution of support for 2020 State Bond Funding Request in the amount of \$20 Million to provide financial assistance to the County for construction of a County Justice Center Facility.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney,

R-#26/'19

RESOLUTION OF SUPPORT FOR
2020 STATE BOND FUNDING REQUEST FOR
CONSTRUCTION OF COUNTY JUSTICE CENTER FACILITY

WHEREAS, it is the responsibility of the County to provide and conduct such services and other statutory requirements related to law enforcement and all other related functions of the criminal justice system to the public.

WHEREAS, Martin County, MN has major safety and security challenges and issues with both the historic Courthouse built in 1907 and the Security Building constructed in 1973; including the courts and courtrooms that are not able to be solved with our current facilities; and

WHEREAS, the existing jail is becoming more antiquated; and the current jail design is not efficient to operate according to the DOC standards; and there is a need for increased jail capacity to house all classifications of county inmates, where now many are transported to other county facilities; and a modern facility design would address these issues;

WHEREAS, the Facility would include the county jail (64 bed capacity), all law enforcement related offices (Sheriff/Fairmont Police Department, Dispatch, Emergency Management), County Attorney offices, Victim Witness offices, all court related offices, to include courts/judges offices, Courtroom, Court Service/DOC Offices (including felony office), and be located in Fairmont, MN.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby authorizes and supports the submitted request for 2020 State Bond Funding in the amount of \$20 Million to provide financial assistance to the County for the construction, design, furnishings/equipment for the proposed County Justice Center Facility; and to provide for the required county financial match to the approved 2020 State Bond Funding request.

Upon this motion made by Commissioner Flohrs, and seconded by Commissioner Mahoney, said resolution was duly passed and adopted this 2nd day of July, 2019.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Kathy Smith, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Koons, Mahoney, Flohrs, and Smith. NAYS: None. Resolution duly passed and adopted this 2nd day of July, 2019.

Higgins noted the Board is also asked to consider a resolution of support for 2020 State Bond Funding Request in the amount of \$300,000 to provide financial assistance for the construction of the Martin County Veterans Memorial Park. Higgins went on to note that Doug Landsteiner, CVSO, completed the bonding request submission for the Martin County Veterans Memorial Committee.

Motion by Commissioner Flohrs, seconded by Commissioner Koons,

R-#27/'19

RESOLUTION OF SUPPORT FOR
2020 STATE BOND FUNDING REQUEST FOR
CONSTRUCTION OF THE MARTIN COUNTY VETERANS MEMORIAL

WHEREAS, The County is working with a group of volunteers who have formed a citizen committee known as the Martin County Veterans Memorial Committee for the planning, designing and construction of the Martin County Veterans Memorial Park located in Fairmont, MN, to recognize and honor Veterans who have served in all branches of the military to recognize and honor them for service to their country and the ultimate sacrifice to defend our Nation; and

WHEREAS, per Minnesota Statutes allows Counties to use public tax dollars for establishment and development of a memorial for Veterans. and

WHEREAS, The Martin County Veteran Memorial project aims to commemorate the men and women of Martin County who have served in our armed forces. Martin County has an estimated population near 20,000 and over 5,000 resident veterans from the communities of Fairmont (County seat), Sherburn, Trimont, Welcome, Dunnell, Ormsby, Granada, East Chain, Truman, Northrop and Ceylon have participated in the armed services of the US from WWI, WWII, Korean War, Vietnam, Iraq and Afghanistan. 86 who died in action while in service to their county; and

WHEREAS, Project will consist of entrance sign, 70' flag pole with 15' x 25' US flag display, black granite wall to accommodate the engraved names of all Martin County veterans, 4 bronze tribute statues and presentation area in front of wall, black granite sponsor and military branches display wall. Area behind the wall will be a secluded natural setting with 6 additional bronze statues of combat era soldiers with a series of benches, sidewalks and paths, with military helicopter at end of property. This area is designated for the quiet reflection of friends, family, and others as they remember their loved ones who have served in our armed forces.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby authorizes and supports the submitted request for 2020 State Bond Funding in the amount of \$300,000 to provide financial assistance to the County for the construction, design, furnishings/equipment for the Martin County Veterans Memorial Park; and to provide for the required county financial match to the approved 2020 State Bond Funding request.

Upon this motion made by Commissioner Flohrs, and seconded by Commissioner Koons, said resolution was duly passed and adopted this 2nd day of July, 2019.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Kathy Smith, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Mahoney, Koons, Flohrs, and Smith. NAYS: None. Resolution duly passed and adopted this 2nd day of July, 2019.

Higgins presented additional revised job descriptions for Board approval so that David Drown and Associates (DDA) may continue to evaluate each job description as part of the Compensation Study. Revised job descriptions have been reviewed by department directors and staff and now we ask for your approval. Higgins noted there are appeals pending for various jobs in the County Attorney's Office and the Sheriff's Office.

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, as part of the County's Compensation Study, and after review of the revised job descriptions by department directors and staff, hereby approve the listed job descriptions (Veterans Service Office, Probation Office, Assessor's Office, 4-H/Extension Office, Sheriff's Office, and Victim Services Office) and authorize David Drown and Associates to rate the approved job descriptions as per the County's Compensation Study Agreement. Carried unanimously.

The Board reviewed a CY2020 Budget Allocation Request received from the Rural Minnesota Energy Board in the amount of \$2,500.00.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2020 Budget Allocation Request received from the Rural Minnesota Energy Board in the amount of \$2,500.00. Carried unanimously.

The Board reviewed Warrants to be paid July 2, 2019.

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve Warrants to be paid on July 2, 2019, and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid July 2, 2019, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved July 2, 2019	\$71,799.94
Martin County Economic Development Fund	\$ 16.24
Solid Waste Management Fund	\$ 6,167.40

Recorder's Technology	\$ 2,250.00
Recorder's Compliance	\$ 3,975.00
Building-CIP-Fund	\$ 4,597.75
Human Service Building Fund	\$ 1,903.37
Refunding Fund	<u>\$ 10.00</u>
Total	\$90,719.70

Road and Bridge Funds Totaled	\$206,710.45
Martin County Ditch Funds Totaled	\$201,016.37

The Board reviewed 2019 Notice of Pay Equity Compliance presented to Martin County for successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991-471.999 and Minnesota rules Chapter 3920.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: June 18, 2019 – Commissioner meeting at 4:30 p.m. and Board of Equalization meeting at 6:30 p.m.; June 19, 2019 – Human Services meeting, F-M Joint County Transit meeting, Region 9 Annual Meeting in North Mankato, Minnesota, One Watershed One Plan meeting in St. James, Minnesota; June 20, 2019 – Traverse des Sioux Library meeting, Feedlot Site meeting with Planning and Zoning, and Compensation Advisory Committee meeting; June 24, 2019 – Martin County Veterans Memorial helicopter arrives in Fairmont, and Personnel Committee meeting; June 25, 2019 – Planning and Zoning meeting at 5:30 p.m., contractors preconstruction meeting for courthouse dome tuck-pointing project; June 26, 2019 – Convention and Visitors Bureau meeting; June 27, 2019 – state PUC meeting at the technical college in Mankato, Minnesota; June 29, 2019 – Ceylon Parade; July 1, 2019 – Budget meeting; July 2, 2019 – regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse, Building Committee meeting immediately following the Commissioners Meeting; July 3, 2019 – Martin County Veterans Memorial Committee meeting, Interviews for the Account Tech I-Recorder's Office position; July 4, 2019 – 4th of July holiday observed – Courthouse Closed; July 9, 2019 – Library Board meeting and F-M Joint County Transit Executive Board meeting at 8:00 a.m.; July 10, 2019 – Human Services Executive Board meeting, Park Board meeting, Department Director meeting at 8:30 a.m.; June 11, 2019 – Soil and Water Committee meeting; July 12, 2019 – Prairieland meeting, Jim Forshee Retirement Open House 2:30 – 4:30 p.m. – Commissioners Meeting Room – Martin County Courthouse; July 15, 2019 – Minnesota Valley Annual Meeting; July 16, 2019 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse.

With no further business to wit,

Motion by Commissioner Koons, seconded by Commissioner Mahoney, to adjourn the meeting. Carried unanimously.

Meeting adjourned at 10:15 a.m.

BOARD OF COMMISSIONERS

MARTIN COUNTY, MN

Kathy Smith, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator