

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY – JULY 16, 2019  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairwoman Kathy Smith. Commissioners present were Kathy Smith, Elliot Belgard, Steve Flohrs, Richard Koons, and Tom Mahoney. Also present were Scott Higgins, Martin County Coordinator, Jessica Korte, Martin County Auditor/Treasurer, Terry Viesselman, County Attorney, Rod Halvorsen, City of Lakes Media, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the July 16, 2019, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the July 2, 2019, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Koons, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the June 18, 2019, Board of Appeal and Equalization meeting. Carried unanimously.

Kevin Balfanz, MCIT Field Services Director with Minnesota Counties Intergovernmental Trust (MCIT), was present to review the annual MCIT 2019 Member Report for Martin County.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the 2019 MCIT Member Report for Martin County. Carried unanimously.

Terry Viesselman, County Attorney, was present to note that he will return to the Commissioners Meeting for Agenda Item No. 9.15 Closed Session Pursuant to Minnesota Statute 13D.05 Subd. 3(c); and provided a brief synopsis of the law pertaining to a requested Leave of Absence by a county employee.

Jessica Korte, Martin County Auditor/Treasurer, presented and reviewed an application for renewal of Liquor, Wine, Club or 3.2% License for Skinny Minnow, Inc., d/b/a I-90 Expo Center. Korte recommends approval contingent upon receipt of the required insurance certificate.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the renewal of Liquor, Wine, Club or 3.2% Intoxicating On-Sale Liquor License for Skinny Minnow Inc., d/b/a I-90 Expo Center in

Sherburn, Minnesota; and is contingent upon receiving all necessary documents and other paperwork required by the County and State of Minnesota. Carried unanimously.

Wayne Walter, Ceylon City Councilmember, was present to review estimates received for the demolition of two buildings on two separate parcels in the City of Ceylon. Walter first presented his request for financial assistance to help with the demolition at the regular Board of Commissioners meeting held on May 7, 2019, at which time the Board requested that the City of Ceylon obtain cost estimates for demolition before the County proceeds with any assistance. Walter noted our initial plan was to do both houses as a fire department training exercise. The house at 405 W. Main we still can do as a training exercise; however, the house at 411 W. Main contains asbestos in all the plaster, ceilings, and walls. Walter went on to note we can still do the fire department burn after removing all the asbestos at a cost of \$44,000 (Option #1); or Option #2 Demo in Place, consider the whole building asbestos, and haul away at relatively half the cost at \$24,000.

### Asbestos Removal & Demolition

#### Expenses for 405 W. Main Street, Ceylon, MN

Removal of Household Refuse	\$ 785.00
Asbestos Inspection Fee	\$ 475.50
Asbestos Removal & Disposal	\$ 2,130.00
Control Burn Fire Department	\$ 500.00
Haul Ash to Certified Landfill	\$ 500.00
Concrete Removal from Property	\$ 1,500.00
Removal of Damaged Trees & Brush	\$ 850.00
Stump Removal	\$ 250.00
Clay Fill, Blacktop Soil & Seed	\$ 2,650.00
Cap off Water & Sewer Connections	<u>\$ 400.00</u>
Total	\$10,040.50

#### Expenses for 411 W. Main Street, Ceylon, MN

Option #1	
Removal of Household Refuse	\$ 785.00
Asbestos Inspection Fee	\$ 645.50
Estimated Cost by hand as a MDH regulated Project	<u>\$42,560.00</u>
Total	\$43,990.50

Option #2	
Removal of Household Refuse	\$ 785.00
Asbestos Inspection Fee	\$ 645.50
Demo in Place by Asbestrol Inc.	\$ 6,500.00
Trucking to Mankato 8 Loads	\$ 2,400.00
Certified Landfill Fee	\$ 4,800.00
Concrete Removal from Property	\$ 3,100.00

Removal of Damaged Trees & Brush	\$ 850.00
Stump Removal	\$ 250.00
Clay Fill, Blacktop Soil & Seed	\$ 2,650.00
Cap off Water & Sewer Connections	<u>\$ 400.00</u>
Total	\$23,380.50

Discussion ensued regarding financial assistance.

Korte noted the Board has determined financial assistance for demolition requests in an amount of fifty percent (50%) of demolition expense up to a total of \$10,000 (per parcel).

After further discussion,

Motion by Commissioner Koons, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, that the City of Ceylon has requested financial assistance for the demolition of Parcel No. 21.260.0060 located at 405 W. Main Street and Parcel No. 21.260.0080 located at 411 W. Main Street, hereby approve to expend \$5,020.25 from the Martin County Forfeited Land Fund to share in the demolition costs of Parcel No. 21.260.0060 located at 405 W. Main Street, and approve to expend \$10,000.00 from the Martin County Forfeited Land Fund to share in the demolition costs of Parcel No. 21.260.0080 located at 411 W. Main Street. Carried unanimously.

Jeff Markquart, Martin County Sheriff, was present to recommend replacement of the Jail Administrator Position for the Martin County Sheriff's Office; and to approve the revised Jail Administrator job description which more accurately reflects the essential functions of the position. Markquart noted he has met with the Personnel Committee and recommends advertising for the Jail Administrator Position.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill a Jail Administrator Position in the Martin County Sheriff's Office. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve the revised job description for the Jail Administrator Position which more accurately reflects the essential functions of the position. Carried unanimously.

Markquart presented a brief update on the School Resource Officer Position for the Granada Huntley East Chain school district; Martin County Jail Population Update including thirty-two (32) total, twenty-five (25) in-house, three (3) out-of-county, and four (4) on Electronic Home Monitoring; and possible increase in out-of-county fees from \$55/day up to \$75/day beginning January 1, 2020.

Mike Sheplee, County Assessor, was present to provide an informational update on software the Assessor's Office uses to record property information and why they are seeking replacement software. Sheplee noted the CAMA System (Computer Aided Mass Appraisal) is a separate

system from the TAX System that the Auditor/Treasurer uses. The two systems do have to talk and share information but the Assessor's System cannot read it independently. Sheplee provided a bit of background information of where we are and why because that goes into a discussion and a decision about why we're moving fairly quickly to find a replacement.

1. We are seeking replacement CAMA software.
  - a. Existing Avenu Legacy agreement expires 2021.
    - Two years of struggling just to maintain, no capacity for improvements (1) Avenu Insights & Analytics sale history (Xerox/ACS) – owned by Virginia based software aggregator with government focus.
  - b. PTM is new development of TAX & CAMA
    - Martin County joined 28 counties in 2013 to contract with Avenu (previously Xerox) to rewrite both the TAX and CAMA systems. Martin County was obligated to pay \$125,443 (on CAMA side) upon completion and delivery of this software.
    - PTM delivery date was Feb 2019 – no county is installed as of today. A meeting was held in Feb 2019 to pursue breach of contract has resulted in a proposed contract amendment.
    - Testing and training has been temporarily halted.
    - The PTM CAMA product in development is far from meeting needs, barely addresses basic functions, it was developed by programmers and lacks end user functionality.
    - Opinion it is far from a viable product and has many months to years remaining of development if it is to offer a market competitive product.
2. Martin County contracts for CAMA software (and others) thru MnCCC (MN Counties Computer Consortium).
  - a. Management of software is through user groups, Martin County is a member of several, including TAX and CAMA. These user groups function as committees to hold vendors accountable, propose improvements and enhancements and prioritize maintenance needs.
  - b. Martin County invests significant time by participating on these committees, but we are only 1 of 28 counties involved at this level and the level of frustration with vendor response to maintenance and improvements has greatly increased the last 3 years.
3. (New Development) - A joint CAMA/TAX user group meeting has been scheduled for August 2, 2019, at which time a contract amendment will be presented that will, among other items, allow a county to opt out of the PTM Software development agreement without cost. If only 21 counties remain – the project is likely no longer viable and either party can cancel (that development agreement).
4. We are aggressively exploring our CAMA software options.
  - a. We have viewed software from Vision Government Solutions, and are scheduled to view Vanguard and Tyler on July 23<sup>rd</sup>.
  - b. We have created evaluation criterion that includes interacting with TAX as well as meeting expectations to significantly improve appraisal effectiveness and appraisal quality in a cost responsible manner.

- c. While we will give due process to all three options, Tyler includes a much broader solution suite than is desired at the County currently, and both Laura (Odgren) and I are familiar with Vanguard's capabilities.
  - d. We have progressed with Vision North Star CAMA.
    - On-site demo was June 20<sup>th</sup>.
    - Cost estimate negotiated, tentative Statement of Work, Contract, initial IT interaction to verify fit and viability in a Martin County installation.
  - e. Contract review is beginning; will seek County Attorney review.
5. Cost:
- a. About \$130,000 initial purchase to completion, including Mobile Assessor for field appraisal. Vision is offering a \$42,000 discount if project can start September 1, 2019, toward a March 1, 2020 completion. This would allow our appraisal work next summer to use the new technology.
  - b. \$155,035 has been identified as variance of budget vs. spent in Assessor's Office computer software account since 2013 – original date of Avenu rewrite contract.
  - c. Annual maintenance costs – about \$5,000 less than current which includes Mobile Assessor. Current beta test earnings deposit account at MnCCC is \$17,000 and growing. We will likely need to continue paying Legacy CAMA maintenance through 2021 – using these funds.
6. Laura Odgren (Deputy Assessor) reviewed some of the useful features of Vision.
7. Next steps:
- a. IT complete cost estimate for hardware; full analysis available to Board July 30<sup>th</sup>.
  - b. Contract review by County Attorney.
  - c. Technology Committee.
  - d. Board packet July 30<sup>th</sup>.
  - e. MnCCC CAMA User Group Meeting August 2<sup>nd</sup> to decide fate of Avenu PTM.
  - f. Board decision to sign contract August 6<sup>th</sup>.
  - g. Contract/SOW signature required for \$42,000 discount August 15<sup>th</sup>.
  - h. September 1, 2019 project kickoff.
  - i. March 1, 2020 completion goal.

Much discussion ensued including: Continued maintenance costs on current system through 2021; Opt out vote on August 2<sup>nd</sup> could result in needing to find both CAMA and TAX system; These are separate contracts, the CAMA and the TAX, and they're separate user groups so there will be separate votes; There are a lot of questions that need to be answered – are they going to be answered by August 2<sup>nd</sup> in order for Commissioners to consider on August 6<sup>th</sup> – what if we took two more weeks or a month to think about it; potential split vote between CAMA and TAX; Cost estimates only at this point \$98,000 is Vision Product onetime payment, Mobile Assessor is about \$18,000 plus additional travel and installation for the company will come in around \$120,000 to \$130,000; and Subject should be reviewed and discussed by the County's Technology Committee.

Mike Forstner, Drainage Administrator, was present to note Martin County received a petition from Soil and Water for the impounding, rerouting and diverting of drainage system waters pursuant to Minnesota Statutes on CD #24. Forstner went on to note part of that petition is to have an independent engineer appointed to review the project to make sure that they're not

inhibiting the drainage for the other landowners affected; and to set a date for the hearing. Forstner recommends appointing Chuck Brandel, PE with ISG.

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, Acting as the Drainage Authority for Martin County, hereby set the date of August 20, 2019, at 2:00 p.m. in the Commissioners Meeting Room for Public Hearing to consider Petition for the Impounding, Rerouting and Diverting of CD #24. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, Acting as the Drainage Authority for Martin County, hereby appoint Chuck Brandel, PE with ISG, as Engineer to review Soil and Water CD #24 Impoundment Petition. Carried unanimously.

James Accurso, Partnership Specialist with the U.S. Census Bureau, was present to update the Board on the upcoming 2020 United States Census including establishing a 2020 Census Complete Count Committee (CCC) organized at the County level to aid in organizing local outreach efforts to assist the Census Bureau to meet the goal of a timely, accurate and cost effective census count.

By consensus, the Board will further discuss the County’s need to establish a 2020 Census Complete Count Committee at a future Board Work Session.

Bob Mickelson, Sr. Project Manager with ISG, was present to note last Thursday we received three (3) bids for the Martin County Dome tuck-pointing project with a low bid of \$232,580 and high bid of \$404,086. Mickelson went on to note the apparent low bidder is Restoration Services of Faribault, MN, with a bid price of \$232,580. Mickelson also noted the initial budget on this project was approximately \$110,000 with coatings so you’re significantly over what was anticipated. I have talked with the low bidder on that and part of the issues were being misled on the cost of the coating from the supplier was initially thought to be at \$20 to \$50 per square foot and bids were at \$180 per square foot. The low bidder has made some accommodations so he doesn’t have that full \$180 per square foot in his bid; but, he does have the product that we did specify in there and there are some opportunities to look at a different product. Other than that some of the additional costs related to that the guys had to go up there and do some caulking on the joints because of the water that was coming in. So to remove that caulking is a little more time intensive and the clean-up and the preparation of tuck-pointing on that end of it and cost of scaffolding. Mickelson noted I think the bottom line is that the number is probably a true cost of what we would be dealing with. I don’t think any rebid would gain us anything significant on that end of it and consequently recommend awarding the Martin County Dome Tuck-pointing project.

Contractor	Bid Bond	Responsible Contractor Form	Add. #1	Base Bid	Substantial Completion Date	Final Completion Date
Building Restoration Corporation	X	X	X	\$273,840.00	May 2020	June 2020
Mid-Continental Restoration	X	X	X	\$404,086.00	10/31/19	11/8/19

Restoration Services, Inc.	X	X	X	\$232,580.00	6/30/20	7/10/20
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Discussion ensued regarding the completion date of the project.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, after review of bid quotes received for the Martin County Dome Tuck-pointing Project, hereby award low bid to Restoration Services, Inc. of Faribault, Minnesota, in the total project amount of \$232,580.00; and to authorize the Board Chair and appropriate staff (Coordinator, Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

Korte presented and reviewed a revised Record Retention Schedule for the Auditor/Treasurer's Office, including payroll records, and noted the schedule had not been updated since the 1980's. The revisions were approved by the Minnesota Historical Society in 2018 and Korte recommends approval at the County level.

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve and adopt the revised Record Retention Schedule for the Auditor/Treasurer's Office. Carried unanimously.

Korte presented the formal Engagement Letter received from the State Auditor listing what the auditors will be doing for the 2018 audit. Korte noted record of a signed Letter of Engagement is required for the State of Minnesota Office of the State Auditor's files and recommends signing this Letter of Engagement.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair, Auditor/Treasurer, and Coordinator to sign the Letter of Understanding of Services Agreement for audit services by the State of Minnesota Office of the State Auditor for the year ending December 31, 2018. Carried unanimously.

Chairwoman Smith introduced Agenda Item 9.7 Consider Request for Leave of Absence per MN Statute 3.088.

No action taken on request for Leave of Absence per MN Statute 3.088.

Scott Higgins, County Coordinator, noted interviews have been completed for a Human Resources Manager Position; the Personnel Committee has met, and recommends the hire of Leigha Hauglid for the position of Human Resources Manager at Grade 15 Step 4 at \$29.02/hour with a tentative start date of July 17, 2019.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire of Leigha

Hauglid, Human Resources Manager, at Grade 15 Step 4 at \$29.02/hour with a tentative start date of July 17, 2019; and is eligible for benefits as it applies to this position; and is subject to serving a twelve (12) month probationary period. Carried unanimously.

Higgins presented additional revised job descriptions for Board approval for evaluation by David Drown and Associates (DDA) as part of the County's Compensation Study. Revised job descriptions have been review by department directors and staff and now we ask for Board approval.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, as part of the County's Compensation Study, and after review of the revised job descriptions by department directors and staff, hereby approve the listed job descriptions (MIS Office) and authorize David Drown and Associates to rate the approved job descriptions as per the County's Compensation Study Agreement. Carried unanimously.

Higgins presented and reviewed rent increase addendums for the City/County Law Enforcement Center Lease Agreement, effective January 1, 2020; and the Human Services of Faribault & Martin Counties Lease Agreement, effective January 1, 2020. Higgins noted the Building Committee has reviewed this and recommends a three percent (3%) increase to the amount of rent being received for 2020 leased office space by the City of Fairmont Police Department in the Security Building; and Faribault & Martin County Human Services in the Human Resource Building. The increase in the lease amount is due to increased building and maintenance costs.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize a three percent (3%) increase in lease amount for County office space being leased by the City of Fairmont (Police Department) that includes office space in the Martin County Security Building from \$51,036.57 to \$52,518.96 (annually); and to increase the lease amount for Faribault & Martin County Human Services from \$194,839.10 to \$200,626.40 (annually) that includes office space in the Human Resources Building; and due to increased cost in building maintenance and energy costs; both effective January 1, 2020. Carried unanimously.

Higgins noted the Building Committee has reviewed and discussed designating a Mother's Room/Wellness Room in the courthouse to be available to county employees for use as both a nursing mother's room and Wellness relaxation room. Higgins went on to note it is recommended to designate the small conference room next to the breakroom as the Mother's Room/Wellness Room.

Motion by Commissioner Koons, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and designate use of the small conference room next to the employee breakroom in the Security Building as a Mother's Room/Wellness Room. Carried unanimously.

The Board reviewed a CY2020 budget allocation request received from South Central Volunteer Dive Team.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2020 Budget Allocation Request received in the amount of \$1,061.00 from the South Central Volunteer Team. Carried unanimously.

Higgins noted with changeover in various county offices and elected officials it is recommended to update our Data Practices contact information.

Motion by Commissioner Flohrs, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve revisions to Martin County's Data Practices Policies contact information as required by Minnesota Statutes, Section 13.05, Subdivision 8 and Minnesota Statutes 13.03, Subdivision 2(b). Carried unanimously.

Kevin Peyman, County Engineer, noted the Board has authorized the recruitment and replacement of a Maintenance Worker Position for the Martin County Highway Department and that twelve (12) applications were received. Five (5) applicants were interviewed with two (2) second interviews. Peyman went on to note one candidate was selected and has accepted the position contingent upon Board approval.

Motion by Commissioner Koons, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Highway Engineer, hereby approve the hire of Jim Plumhoff for the Maintenance Worker Position out of Fairmont, MN at Grade 11 Step 1 at \$19.35/hour for the Martin County Highway Department, effective on or around August 4, 2019; contingent upon satisfactory reference and required pre-employment drug test; and is eligible for benefits per the County Personnel Policies as it applies to this position. Carried unanimously.

Peyman presented a brief Highway Department Update including sealcoating finished up yesterday; progress with moving dirt on the CSAH #54 project; and will be hauling gravel over the next six weeks.

The Board reviewed Warrants to be paid July 16, 2019.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve Warrants to be paid on July 16, 2019, and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid July 16, 2019, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved July 16, 2019	\$199,599.54
Martin County Economic Development Fund	\$ 472.00
Solid Waste Management Fund	\$ 43,533.95
Law Library Fund	\$ 966.60
Building-CIP-Fund	\$ 4,674.94

Human Service Building Fund	\$ 6,386.56
Debt Service Fund	\$ 10,090.00
Total	\$265,723.59

Road and Bridge Funds Totaled	\$ 92,480.63
Martin County Ditch Funds Totaled	\$152,212.19

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, move into a closed session per MN Statute 13D.05 Subd. 3(c) to discuss purchase of property for County use. Carried unanimously.

Meeting in closed session at 11:06 a.m.

Those present were Commissioners Smith, Koons, Mahoney, Flohrs, and Belgard; Scott Higgins, County Coordinator, Terry Viesselman, County Attorney, Jessica Korte, Auditor/Treasurer, Doug Borchardt, Building Maintenance Supervisor, Kevin Peyman, County Engineer, and Julie Walters, Administrative Assistant.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, move back into open session.

Meeting returned to open session at 11:26 a.m.

No action taken pertaining to the closed session.

The Board reviewed a thank you letter received from the South Central Volunteer Dive Team; and notification of upcoming MCIT Training – County Board Meetings: Open Meeting Law, Data Practices, and Managing Conflict – August 8, 2019 at the MCIT Building in St. Paul, MN.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: July 2, 2019 – Building Committee meeting after the regular Board of Commissioners meeting; July 3, 2019 – Human Services meeting, Martin County Veteran’s Memorial Committee meeting; July 4, 2019 – July 4<sup>th</sup> Holiday Observed – Courthouse Closed; July 9, 2019 – Library Board meeting, F-M Joint County Transit Executive Board meeting, Martin County Substance Abuse Prevention meeting; July 10, 2019 – Park Board meeting, Human Services Executive Board meeting; July 11, 2019 – Soil and Water meeting, Personnel Committee meeting; July 12, 2019 – Prairieland meeting, Retirement Open House for Jim Forshee at 2:30 p.m.; July 13, 2019 – Trimont Parade; July 15, 2019 – MVAC Annual Meeting in Mankato, Minnesota; July 16, 2019 – Convention & Visitor’s Bureau meeting; July 17, 2019 – 2020 Census Complete County Committee meeting; July 18, 2019 – Traverse des Sioux Library meeting, Community Health Leadership Coalition meeting; July 19, 2019 – GBERBA meeting; July 20, 2019 – Welcome Parade at 3:00 p.m.; July 22, 2019 – Rural Minnesota Energy Board meeting; July 23, 2019 – CY2020 Preliminary Budget meeting at 9:00 a.m.; July 24, 2019 – F-M Human Services meeting; July 25, 2019 – CLT meeting at the Holiday Inn in Fairmont, MN, South Central EMS meeting in Eagle Lake, MN, and Farm Crawl; July 17, 2019 – Truman Parade at 5:00 p.m.; July

30, 2019 – JD #37 Informational Meeting 9:00 a.m. at the Courthouse, Conservation Alliance meeting at Everett Park; July 31, 2019 – South Central Minnesota Multi County HRA meeting in North Mankato, MN, South Central Services Cooperative Health Insurance Renewal meeting in Mankato, MN; August 1, 2019 – Martin County Youth Internship Program Recognition 9-11 a.m. at the Holiday Inn in Fairmont; August 5, 2019 – regular Martin County EDA meeting at 5:15 p.m.; August 6, 2019 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize per diems and expenses for commissioners to attend City and County 2020 Census Complete Count Committee meetings. Carried unanimously.

With no further business to wit,

Motion by Commissioner Koons, seconded by Commissioner Flohrs, to adjourn the meeting. Carried unanimously.

Meeting adjourned at 12:10 p.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator