

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING & WORK SESSION  
TUESDAY – JULY 30, 2019  
@ 10:30 A.M.

The special meeting and work session of the Martin County Board of Commissioners was called to order at 10:30 a.m. by Chairwoman Kathy Smith. Commissioners present were Richard Koons, Tom Mahoney, Kathy Smith, Elliot Belgard, and Steve Flohrs. Also present were Scott Higgin, Martin County Coordinator, Jessica Korte, Martin County Auditor/Treasurer, Terry Viesselman, County Attorney, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Leigha Hauglid, Human Resources Manager, introduced herself and gave a brief presentation about herself and her background. Hauglid began her duties July 17, 2019.

The Board welcomed Hauglid to her new position.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the July 30, 2019, Special Martin County Board of Commissioners Meeting & Work Session with the following addition: 5.5 Discuss CAMA Software and Technology Committee. Carried unanimously.

The Board reviewed and discussed a purchase agreement in the amount of \$300,000.00 for the purchase of property located at 1200 North State Street in Fairmont, Minnesota, to be used as a garage facility for Martin County.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve the purchase of property located at 1200 North State Street in the amount of \$300,000.00; and authorize the Board Chair to sign the purchase agreement. Carried unanimously.

Jeff Markquart, Martin County Sheriff, was present to recommend the promotion/hire of Luis Figueroa as a full time Deputy Sheriff; and the promotion/hire of Miranda Parrott as a full time Corrections Officer for the Martin County Sheriff's Office.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the promotion and hire of Luis Figueroa as full time Deputy Sheriff for the Martin County Sheriff's Office at an effective date of August 25, 2019, at \$26.29/hour, and is eligible for benefits per Union Contract as it applies to this position. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the promotion and hire of

Miranda Parrott as full time Corrections Officer for the Martin County Sheriff's Office at an effective date of August 18, 2019, at \$21.23/hour, and is eligible for benefits per Union Contract as it applies to this position. Carried Unanimously.

Markquart provided a Martin County Jail Population Update including twenty-two (22) in-house and eighteen (18) out-of-county.

Bob Mickelson with ISG, and Lon Gorsch with Renaissance Roofing, were present to review survey results of Martin County's Courthouse Dome and Main Roof Restoration Project. Survey results greatly affected the initial scope of work and estimates for restoration.

Kevin Peyman, County Engineer, was present to review the CY2020 Preliminary Highway Department Budget Request.

Pam Flitter, Martin County Zoning Official, was present to review a proposed seventeen percent (17%) increase to various fees in the Martin County Planning and Zoning Office. The new fee schedule would become effective January 1, 2020.

The Board discussed establishing a separate 2020 Census Complete County Committee; or, to join the committee already established by the City of Fairmont.

The Board reviewed and discussed current CAMA and TAX System information presented at the July 16, 2019, regular Board of Commissioners meeting; and the need to schedule Technology Committee meetings.

With no further business to wit, Motion by Commissioner Koons, seconded by Commissioner Mahoney, to adjourn the meeting.

Meeting adjourned at 12:23 p.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator