



### Our Mission

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

## COMMISSIONER AGENDA

### NOTICE AND TENTATIVE AGENDA MARTIN COUNTY BOARD OF COMMISSIONERS

Tuesday, October 6, 2020 @ 9:00 a.m.

Room 103 – Courthouse (First Floor)

Commissioners Meeting Room

*NOTE: Meeting will be conducted via Videoconferencing Due to Covid19 Pandemic*

#### First District

Elliot Belgard

Vice Chair

Truman, MN 56088

H: 507.776.2106

C: 507.236.1173

#### Second District

Vacant

#### Third District

Kathy Smith

Fairmont, MN 56031

C: 507.236.3489

#### Fourth District

Richard Koons

Welcome, MN 56181

C: 507.236.2902

#### Fifth District

Steve Flohrs

Board Chair

Ormsby, MN 56162

H: 507.639.3071

C: 507.236.5995

**9:00 a.m.**

#### **1.0 CALL TO ORDER**

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **3.0 REVIEW AND APPROVE AGENDA**

#### **4.0 REVIEW AND APPROVE MINUTES**

**4.1 Regular Board Meeting for September 15, 2020**

#### **5.0 SPECIAL PRESENTATIONS**

**5.1 Kinship of Martin County Update**

#### **6.0 COUNTY ATTORNEY**

**6.1 Introduction of New Martin County Assistant County Attorney  
Taylor McGowan**

#### **7.0 LICENSES AND PERMITS**

#### **8.0 UNFINISHED BUSINESS**

#### **9.0 GENERAL BUSINESS**

**9.1 Consider Change Order for Courthouse Dome Project (Steele Structure) - B. Mickelson, ISG/ L. Gorsch, Renaissance Roofing (9:10 am)**

**9.2 Consider Final on Change Order for Scaffolding (Courthouse Dome Project) – B. Mickelson, ISG/ L. Gorsch, Renaissance Roofing**

**9.3 Consider Dental Insurance Renewals for CY2021-D.Ochs Integrity Benefits (9:15 am)**

**9.4 Consider Purchase 2020 Replacement Pickup Truck-K. Peyman (9:25 am)**

**9.5 Consider Resolution Entering in Lighting Agreement (#1036968) with MnDOT**

**9.6 Consider FY2021 TZD Enforcement Grant – Sheriff's Office (9:30 am)**

**9.7 Consider Resignation of Transport Officer-Sheriff's Office**

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an equal opportunity employer

- 9.8 Consider End of Employment for Seasonal Water Patrol Deputies
- 9.9 Consider Confidentiality Agreement Request Form (Beacon Systems)-M. Sheplee (9:40 am)
- 9.10 Consider Proposed Homestead Policy-M. Sheplee, County Assessor
- 9.11 Consider Change Order No. 2 for Garage Storage Facility with R. W. Carlstrom Co. Inc.–J. Loose, Wold (9:50 am)
- 9.12 Consider Proposal for Installation of Floor Drains and Sewer Hookup for New Garage Storage Facility J. Loose, Wold Architects
- 9.13 Consider Proposal for Painting Exterior of New Garage Storage Facility
- 9.14 Consider County Premium Contributions for the Employee Health Plans- C. Nordquist, USI (10:00 am)
- 9.15 Consider Resolution Establishing a Second Absentee Polling Location- J. Korte, Auditor/Treasurer (10:30 am)
- 9.16 Consider Hire of Temporary Election Judges for Auditor/Treasurer’s Office
- 9.17 Consider Purchase of Election Equipment/Services- J. Korte, Auditor/Treasurer
- 9.18 Consider Resolution Authorizing Absentee Ballot Board-J. Korte, Auditor/Treasurer
- 9.19 Consider Proposed Martin County CARES Funds Transfer Agreement-J. Korte, A/T
- 9.20 Consider Resolution Establishing the Martin County C.A.R.E.S School Grants Program
- 9.21 Consider Quotes for Purchase and Installation of Heating Units for Garage Facility (10:40 am)
- 9.22 Consider Quotes for Purchase and Installation of Lighting Fixtures for Garage Facility
- 9.23 Consider Quote for Repair of Roof for Garage Storage Facility
- 9.24 Consider Quote for Purchase and Installation of Touchless Restroom Fixtures
- 9.25 Consider Bid for Audio Visual Upgrade to Board Room and Sisseton Room-S. McDonald (10:45 am)
- 9.26 Consider Purchase of Remote Desktop Services and SysAid IT Help Support Software/Licenses
- 9.27 Consider Citizen Appointments to the Martin County Library Board
- 9.28 Consider Resolution Authorization for Workplace Covid-19 Response- L. Johnson, HRM
- 9.29 Consider Disposal of Surplus Property (Obsolete Election Equipment) - J. Korte, A/T

**10.0 COUNTY DRAINAGE AUTHORITY**

- 10.1 Consider Bids Received for CD#53 Drainage Main Tile Reroute/Repair-M. Forstner (10:25 am)
- 10.2 Set Date for Public Hearing for Engineer’s Preliminary Improvement Report for CD #28

**11.0 SCHEDULED HEARINGS**

**12.0 CONSENT AGENDA**

*(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so requests to separate the request, in which case the item will be removed from the Consent Agenda and considered under a separate motion).*

**13.0 APPROVE BILLS**

- 13.1 Approve Warrants, Highway Bills and Ditch Bills to be paid on October 6, 2020 and Auditor Warrants and EFT Transactions

**14.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS**

- 14.1 Deferment of Payroll Taxes IRS Notice 202-65

**15.0 CALENDARS**

*(Note: the following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners)*

- October 12, 2020 – County Employee In Service Day (County Offices Closed to the Public)
- October 20, 2020 – Regular Board of Commissioners Meeting at 9:00 a.m. – Commissioners Meeting Room
- October 26, 2020 – Employee Benefit Re-enrollment Meetings – Commissioners Meeting Room

**16.0 OPEN DISCUSSION**

**17.0 ADJOURN**

*(Note: Business item time listings are approximate unless set by Public Notice)*