

2015 Program Year Delegation Agreement and Work Plan Approval Document

This document satisfies Minnesota Rules 7020.1600, Subp. 3a. requirements that the delegation agreement must be reviewed by the MPCA and the County annually to determine if requirements are being met and to establish new goals.

Work Plan Goal and/or MPR Revisions:

Please state, in the space below, any modifications to the 2014-2015 Delegation Agreement and Work Plan that the County and the MPCA have agreed upon regarding work plan goals and/or terms and conditions for meeting MPR requirements.

NONE

Delegation Agreement and Work Plan Approval:

The 2014-15 Delegation Agreement and Work Plan has been reviewed and, along with any provisions that may be noted on this form, is approved for the period January 1 – December 31, 2015.

County Feedlot Officer:

Penelope H. Jutter
(Signature County Feedlot Officer)

2.5.2015
(Date)

MPCA Representative: Desvce Hohenstein

[Signature]
(Signature MPCA Representative)

2/5/15
(Date)

2014 Year-End Review Evaluation Worksheet

Review Session Requirements:

1. The County must have the following file information prepared and available, as applicable*, for the review session:
 - i. A list of sites that were re-registered in 2014.
 - ii. A list of sites where compliance inspections were conducted in 2014.
 - iii. A list of sites where feedlots were returned-to-compliance in 2014.
 - iv. A list of sites where a permit application was processed in 2014

* "As applicable" means that a list must be prepared insofar as work was done in an identified area. For example, a list would not be applicable for a County that did not return any feedlots to compliance in 2014.

2. A total of 21 points are possible for the 2014 Year-End Review. Reviewers have the option to assign a credit of ½ point for MPRs 2, 6, 8, 9a, 11, 15, 16 and 18. But a County cannot receive a ½ point credit for two consecutive years for the same MPR; either the County earns a full-point in the second year or receives no credit.

Date of Review:	2/5/15		
County Feedlot Officer (CFO):	(print name)	<i>Janella H Gitter</i>	(signature)
MPCA Reviewer:	(print name)	<i>Desiree Hohenstein</i>	(signature)
MPR INSPECTION RATE	Agency-approved number of feedlots required to be registered (see attached 2014 grant award schedule):		500
	Number of inspections conducted at feedlots required to be registered:		61
	Inspection rate:		8.2%
MPR NON-INSPECTION RATE	Number of applicable non-inspection MPRs:		19
	Number of non-inspection MPRs completed (total all the points):		19
	Non-Inspection MPR rate:		100%

Registration – Two County registration files must be reviewed to complete this section.

MPR No.	Question	NO	YES
1	Did the County use either the MPCA standard registration form or an alternative agency-approved registration form? One point for using the correct form (alternative form must have had prior approval by MPCA). No point if it is not the correct form.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Did the County meet the 30-day registration receipt requirement? One point if 2 files are reviewed and have the 30 day letter in them or meet other agency-acceptable notification requirements. ½ point if one of the two files reviewed shows agency acceptable documentation. No points if it is not in there at all.	<input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/> ½ pt
Files reviewed for this section: 1. <i>David Hartung</i> 2.		Comments:	

Inspections and Compliance – Up to four feedlot files, as applicable, may need to be reviewed to complete this section:

- Two compliance inspection files must be reviewed for MPR 3, 4 and 6.
- Two compliance inspection files, as applicable, must be reviewed for MPR 8.

3	Were all inspections documented on the Non-NPDES checklist or a pre-approved non agency form? One point for using the correct form. No point if it is not the correct form.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
4	Were all inspections entered into Delta in accordance with required parameters? One point for putting the correct info into Delta. Where the County attempted data entry, they may still achieve one point. No point for not entering.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
5	Did the County follow their work plan inspection strategy? One point for following the work plan. No points for not following the work plan at all.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
6	Was the producer notified, in writing, of the results of compliance or non-compliance? (<input type="checkbox"/> NA) One point if a letter was sent when required. ½ point if one of the two files reviewed has a notification letter.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> ½ pt
7	Did the County follow their work plan compliance strategy? (<input type="checkbox"/> NA) One point for following the work plan. No points for not following the work plan at all.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
8	Did the county maintain documentation of corrective action for any site that was returned to compliance in the program year? (<input checked="" type="checkbox"/> NA) One point if documentation was maintained for each file observed. ½ point if documentation was observed in, at least, one of the files observed.	<input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> ½ pt
Files reviewed for this section 1. David Hamung 2. 3. Tyson hog buying station 4.		Comments:	

Permitting (NA) Two County permitting files, as applicable, must be reviewed to complete this section.

9a	Did the County date stamp all permit application, MMP, and Plans & Specs documents? One point for date stamping all applications, MMPs, and Plans and Specs. ½ point for stamping most applications, MMPs and Plans and Specs. No point for not date stamping.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> ½ pt
9b	Did the incomplete letter(s) sent by the County meet the 15-day requirement? (<input checked="" type="checkbox"/> NA) One point for meeting the 15 day req. No points if it did not meet the 15 day req.	<input type="checkbox"/> NO	<input type="checkbox"/> YES
10	Did the County complete an agency approved checklist for each application? One point for completing the entire checklist on the agency approved form. No points if not completed.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
11	Were public notification requirements met? (500+ AU) (<input type="checkbox"/> NA) One point for "Good Neighbor" all notification requirements are met. ½ point for most of the required notification met. No point if not met.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> ½ pt
12	Were permits issued no sooner than 20 business days after public notice? One point for permits issued 20+ days after PN. No points if prior to 20 days.	<input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
13	Did the County complete an agency approved checklist to ensure that submitted MMPs requirements were met? One point for completing the entire checklist. No points if there is no checklist.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
14	Did the County complete an agency approved checklist to ensure that submitted LSMA requirements were met? (<input type="checkbox"/> NA) One point for completing the entire checklist. No points if there is no checklist.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
15	Did the County conduct an inspection at all sites to insure that the proper permit was issued? (CSF vs. INT) One point for site inspection prior to permit issuance and issuance of the correct permit. ½ point for doing one of the two tasks. No points if not completed at all.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> ½ pt

Files reviewed for this section 1. Nick Ham's 2. Harold Grabowski	Comments:
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Complaint Response

16	Did the County maintain a complaint log? (<input type="checkbox"/> NA) One point for keeping a log and the log content is completed. ½ for retaining some of the log information. No points for not keeping a log.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> ½ pt
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Comments:

Owner Assistance

17	Did the County complete work plan owner assistance goals? One point for completing work plan owner assistance goals. No points for not meeting this.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Comments:

Staffing Levels/Budget/Air Quality Exemption/Web Site Posting Requirement

18	Did the County earn the required 18 continuing education units (CEUs) of training? One point for earning 18+ CEU and ½ point for doing 9-18 CEU and no points for 0-9 CEU	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> ½ pt
19	Did the County maintain an air quality exemption log? (<input type="checkbox"/> NA) One point for keeping a log. No points for not keeping a log.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
20	Did the County post feedlot annual report and grant information on their web site? One point for doing this. No points if they did not.	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES

Comments:

Summary Review Notes/Comments

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FY 2014 County Program Base Grant Award Schedule

(July 1, 2013 - June 30, 2014)

\$1,959,000 Appropriation

1. The base grant funding rate for 2013 is \$89.88/feedlot.
2. Data from the January 1, 2010 Registration Update is used for the Feedlots Eligible-for-Funding column. This is the same data that was used for the 2011, 2012, and 2013 base grants.
3. Nine counties receive the minimum funding of \$7,500 as provided by statute.
4. The County Match Requirement column shows the match required by the county in 2014.

Delegated County	Feedlots Eligible for Funding	2014 Base Grant Award	County Match Requirement
Big Stone	65	\$7,500	\$5,250
Blue Earth	358	\$32,177	\$22,524
Brown	389	\$34,963	\$24,474
Carver	264	\$23,728	\$16,610
Clay	113	\$10,156	\$7,109
Cottonwood	302	\$27,144	\$19,001
Dakota	183	\$16,448	\$11,514
Dodge	304	\$27,324	\$19,127
Douglas	411	\$36,941	\$25,859
Faribault	430	\$38,648	\$27,054
Fillmore	866	\$77,836	\$54,485
Freeborn	356	\$31,997	\$22,398
Goodhue	769	\$69,118	\$48,383
Houston	447	\$40,176	\$28,123
Jackson	346	\$31,098	\$21,769
Kandiyohi	450	\$40,446	\$28,312
Kittson	25	\$7,500	\$5,250
Lac Qui Parle	189	\$16,987	\$11,891
Lake of the Woods	29	\$7,500	\$5,250
Le Sueur	185	\$16,628	\$11,640
Lincoln	430	\$38,648	\$27,054
Lyon	338	\$30,379	\$21,265
McLeod	357	\$32,087	\$22,461
Marshall	67	\$7,500	\$5,250
Martin	500	\$44,940	\$31,458
Meeker	315	\$28,312	\$19,818
Morrison	592	\$53,209	\$37,246
Mower	361	\$32,447	\$22,713
Murray	462	\$41,525	\$29,068
Nicollet	347	\$31,188	\$21,832
Nobles	452	\$40,626	\$28,438
Norman	46	\$7,500	\$5,250
Pennington	47	\$7,500	\$5,250
Pipestone	524	\$47,097	\$32,968
Polk	82	\$7,500	\$5,250
Pope	334	\$30,020	\$21,014
Red Lake	37	\$7,500	\$5,250
Renville	323	\$29,031	\$20,322
Rice	341	\$30,649	\$21,454
Rock	514	\$46,198	\$32,339

Sibley	337	\$30,290	\$21,203
Stearns	1,539	\$138,325	\$96,828
Steele	285	\$25,616	\$17,931
Stevens	156	\$14,021	\$9,815
Swift	152	\$13,662	\$9,563
Todd	806	\$72,443	\$50,710
Traverse	44	\$7,500	\$5,250
Wabasha	506	\$45,479	\$31,835
Wadena	123	\$11,055	\$7,739
Waseca	248	\$22,290	\$15,603
Watonwan	203	\$18,246	\$12,772
Winona	592	\$53,209	\$37,246
Wright	285	\$25,616	\$17,931
Yellow Medicine	300	\$26,964	\$18,875
TOTAL	18,526	\$1,692,887	\$1,185,021