

MAR 05 2018

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March 1, 2018

Pam Flitter
Martin County
201 Lake Avenue - Room 104
Fairmont, MN 56031

RE: 2017 Martin County Feedlot Program Year-End Review

Dear Pam Flitter:

On February 27, 2018 the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Martin County (County) delegated feedlot program for the period of January 1, 2017 through December 31, 2017. Based upon the review, the MPCA has determined that the County satisfactorily met 17.5 out of an applicable 18 or 97.2 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 71 inspections of the 474 feedlots required to be registered for an inspection rate of 25 percent.

During the review, the following topics were recognized and/or discussed:

- Maintaining copies for application records when you are going to receive them after the inspection.

In addition, the MPCA has reviewed and approved the County's 2018 - 2019 Delegation Agreement and Work Plan. No modifications to the Delegation Agreement and Work Plan have been proposed at this time.

The MPCA commends the County for its work in 2017. If you have any questions regarding the review please do not hesitate to contact me at 507-344-5264 or walter.jordan@state.mn.us.

Sincerely,

Walter Jordan

This document has been electronically signed.

Walter Jordan
Environmental Specialist
Watershed Division

Enclosure: Updated 2017 Year-End Review Checklist

cc: Michelle Oie, MPCA

Minnesota Pollution Control Agency (MPCA) Feedlot Program 2017 Year-End Review Worksheet

Sites reviewed by MPCA staff will be chosen from work done by the County in 2017. The County can pull their 2017 information from the Tempo warehouse data dump and Tableau. The information the County prepares should include the following:

1. Sites that registered
2. Compliance inspections conducted
3. Sites returned to compliance
4. Sites receiving a permit

A total of 20 Non-Inspection Minimum Program Requirement (MPR) points are possible for the 2017 Year-End Review. **A County cannot receive a partial point two years in a row for the same MPR. Either the County earns a full point the second year or no point.** The MPCA reviewer should have the County's *MPCA County Feedlot Program Delegation Agreement Work Plan* available for reference during the review.

County:	Martin County		
Date of Review:	2-27-18		
County Feedlot Officer:	(print name) Pam Fitter	(signature) <i>Pam Fitter</i>	
MPCA Reviewer:	(print name) Walter Jordan	(signature) <i>W Jordan</i>	
INSPECTION MPRs	Agency-approved number of feedlots required to be registered (Attachment A):		474
	Number of inspections conducted that count towards the 7% inspection rate:		71
	Inspection rate (%):		15%
NON-INSPECTION MPRs	Number of applicable non-inspection MPRs:		17.5
	Total non-inspection MPR points:		18
	Non-Inspection MPR rate (%):		97.2%

Registration (NA) – Up to two registration files must be reviewed to complete this section. If the County does not have any registration files, mark "NA" for this section.

MPR No.			
1. a.	Did the County use either the MPCA standard registration form or an alternative agency-approved registration form? <i>One half point - both files contain a standard/approved form</i> <i>One quarter point - one of the two files contain a standard/approved form</i> <i>No point - neither file contains a standard/approved form</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> ½ pt <input type="checkbox"/> 1/4 pt
1. b.	Did the County update registration data in Tempo? <i>One half point - 90% or more of 2017 registrations are updated/in Tempo.</i> <i>One quarter point - 50% to 89% of 2017 registrations are updated/in Tempo.</i> <i>No point - 0% - 49% of 2017 registrations are updated/in Tempo.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> ½ pt <input type="checkbox"/> 1/4 pt
2.	Did the County meet the 30-day registration receipt requirement? <i>One point - both files contain an acceptable 30-day letter or meet other agency acceptable notification requirements.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

	<p>One half point - one of the two files contain agency acceptable documentation or both files contain a 30-day registration receipt but documentation is inadequate.</p> <p>No point - neither file reviewed contains a 30-day registration receipt nor agency acceptable documentation.</p>	
<p>Files reviewed for this section:</p> <p>1. Craig Peterson - 091-95788 A#</p>	<p>Comments: - Contained registration receipt mailed 16 days after receiving registration update</p>	
<p>2. Jon Olson - Sec 32 - 091-95815</p>	<p>- Contained registration receipt, mailed 20 days after receiving registration update</p>	

Inspections and Compliance - Up to four inspection files, as applicable, may be reviewed to complete this section:

- At least two compliance inspection files must be reviewed for MPR 3 and 6.
- Up to two compliance inspection files, as applicable, must be reviewed for MPR 8.

3	<p>Were all inspections documented on the Non-NPDES checklist? One point - both files reviewed contain the correct checklist. One half point - one of the two files reviewed contain the correct checklist. No point - both files reviewed do not contain the correct checklist.</p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
4.	<p>Were all conducted inspections entered into Tempo (see Tableau and discrepancy list)? One point - 90% or more of inspections are in Tempo. One half point - 50% to 89% of inspections are in Tempo. No point - 0% - 49% of inspections are in Tempo.</p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> 1/2 pt
5	<p>Did the County follow their Delegation Agreement Work Plan Inspection Strategy? One point - County followed inspection strategy. No point - County did not follow inspection strategy.</p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt
6	<p>Was the producer notified in writing of the results of the compliance inspection? One point - both files reviewed contain a letter that was sent when required. One half point - one of the two files reviewed contain a notification letter. No point - neither of the two files reviewed contain a notification letter.</p>	<input type="checkbox"/> NO	<input type="checkbox"/> 1 pt <input checked="" type="checkbox"/> ½ pt
7	<p>Did the County follow their Delegation Agreement Work Plan Compliance Strategy for inspections that resulted in non-compliance? (X) NA One point - County followed compliance strategy. No point - County did not follow compliance strategy.</p>	<input type="checkbox"/> NO	<input type="checkbox"/> 1 pt
8	<p>Did the County maintain documentation of corrective action for any site that was returned to compliance in the program year? (X) NA One point - documentation was maintained for each file reviewed. One half point - documentation was observed in, at least, one of the files reviewed. No point - no documentation was observed.</p>	<input type="checkbox"/> NO	<input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

Files reviewed for this section: 1. Neil Hanson - 091-118031	Comments: 3. yes 4. yes 5. yes 6. yes	7. NA 8. NA
2. Royce Abel - 091-96213	3. yes 4. yes 5. yes	6. yes, but should have listed level 1 record not available 7. NA 8. NA
3. Craig Asmos - 091-96193	3. yes 4. yes 5. yes	6. Same as Royce Abel 7. NA 8. NA
4. Marc Hanson - 091-118030	3. yes 4. yes 5. yes 6. yes 7. NA	8. NA

Permitting (NA) – Up to two permit files, as applicable, must be reviewed to complete this section. If the County does not have any permit files mark “NA” for this section.

9	<p>Did the County issue permits within the 60/120 day time period?</p> <ul style="list-style-type: none"> Did the County clearly document a received date on all paperwork (permit applications, MMPs, and plans & spec documents)? <input checked="" type="checkbox"/> YES <input type="checkbox"/> MOST <input type="checkbox"/> NO If applicable, did the County send incomplete letters within 15 business days? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> NA <p><i>One point - all paperwork (applications, MMPs, and plans and specs) clearly document a received date and County met 15 business day requirement for applicable incomplete letters.</i> <i>One half point - most paperwork (applications, MMPs and plans and specs) clearly document a received date and County met 15 business day requirement.</i> <i>No point - a received date is not documented on paperwork or County did not meet 15 business day requirement.</i></p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
10	<p>Did the County complete an agency-approved checklist for each application?</p> <p><i>One point - both files contain a completed checklist.</i> <i>One half point - only one of two files contain a completed checklist.</i> <i>No point - neither file contains a completed checklist.</i></p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
11	<p>Were notification requirements met (public notice ≥500 AU <input type="checkbox"/> NA and government notice <input type="checkbox"/> NA)?</p> <p><i>One point - all notification requirements were met.</i> <i>One half point - half or more required notifications were met.</i> <i>No point - notification requirement was not met.</i></p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
12	<p>Were permits issued no sooner than 20 business days after public notice (>500 AU)? (<input type="checkbox"/> NA)</p> <p><i>One point - applicable permits were issued 20+ business days after public notice.</i> <i>No point - one or both applicable permit(s) were issued SOONER than 20 business days.</i></p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt
13	<p>Did the County complete an agency-approved checklist to ensure that submitted MMP requirements were met? (<input type="checkbox"/> NA)</p> <p><i>One point - all applicable files contain a completed checklist.</i> <i>One half point - one of the two files contain a completed checklist. (Does not apply if only one file requires a checklist.)</i> <i>No point - all applicable files do not contain a completed checklist.</i></p>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

14	Did the County complete an agency-approved checklist to ensure that submitted LMSA requirements were met? (<input type="checkbox"/> NA) <i>One point – all applicable files contain a completed checklist.</i> <i>One half point – one of the two files contain a completed checklist. (Does not apply if only one file requires a checklist.)</i> <i>No point – all applicable files do not contain a completed checklist.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
15	Did the County conduct an inspection at all sites to ensure that the proper permit was issued (CSF vs. INT)? <i>One point – both sites were inspected prior to permit issuance and correct permits were issued.</i> <i>One half point – one of the two sites was inspected prior to permit issuance and correct permit was issued.</i> <i>No point – neither site was inspected and correct permits were not issued at all or incorrect permits were issued.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt

Files reviewed for this section: 1. KRUSE MARK HOME FARM - 091-99925 2. NOWICKI FINISHER - 091-125720	Comments: 9. YES 12. YES 15. YES 10. YES 13. YES 11. YES 14. NA 9. YES 12. YES 15. YES 10. YES 13. YES 11. YES 14. YES
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Complaint Response (NA) If the County received no complaints mark the "NA" box for this section.

16	Did the County maintain a complaint log? <i>One point – complete complaint log is maintained.</i> <i>One half point - some complaint log information is maintained.</i> <i>No point - a complaint log is not maintained.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
Comments: <i>maintained log</i>			

Owner Assistance

17	Did the County follow their Delegation Agreement Work Plan Owner Assistance Strategy? <i>One point – County followed owner assistance strategy.</i> <i>No point – County did not follow owner assistance strategy.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt
Comments:			

Staffing Level/Air Quality Exemption/Web Site Posting Requirement

18	Did the County earn the required 18 continuing education units (CEUs) of training? <i>One point – 18 or more CEUs earned.</i> <i>One half point – 9-17 CEUs earned.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
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	<i>No point – 0-8 CEUs earned.</i>		
19	Did the County maintain an air quality exemption log? (<input type="checkbox"/> NA for no notifications received) <i>One point – complete air quality exemption log is maintained.</i> <i>One half point - some air quality exemption log information is maintained.</i> <i>No point - air quality exemption log is not maintained.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt
20	Did the County post their 2016 Annual CFO Report and MPCA Financial Report on their website by July 1, 2017? <i>One point - information is posted.</i> <i>No point – information is not posted.</i>	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> 1 pt
Comments:			

Financial Report (No points awarded for this section.)

Does the financial report show how much grant money the county received and spent? NO YES

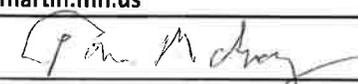
Does the financial report show that the county spent the total match amount? NO YES

Summary Review Notes/Comments/Tempo Issues

ATTACHMENT A

County	Feedlots Eligible for Funding
Big Stone	40
Blue Earth	363
Brown	386
Carver	238
Clay	105
Cottonwood	257
Douglas	420
Faribault	362
Fillmore	737
Freeborn	285
Goodhue	685
Houston	414
Jackson	330
Kandiyohi	445
Kittson	18
Lac Qui Parle	194
Lake of the Woods	25
Le Sueur	172
Lincoln	414
Lyon	282
McLeod	329
Marshall	41
Martin	474
Meeker	253
Morrison	618
Mower	381
Murray	425
Nicollet	316
Nobles	432
Norman	45
Pennington	38
Pipestone	451
Polk	77
Pope	294
Red Lake	38
Renville	288
Rice	287
Rock	512
Stearns	1,491
Steele	251
Stevens	130
Swift	157
Todd	682
Traverse	34
Wadena	99
Waseca	234
Watsonwan	184
Winona	555
Wright	263
Yellow Medicine	271

Minnesota Pollution Control Agency Feedlot Program
2017 County Feedlot Officer (CFO) Annual Report
 (Data for the Period: January 1, 2017 - December 31, 2017)
 Revised December 2017

County:	Martin		
Contact Person:	Pam Flitter		
Phone Number:	507-238-3242		
E-Mail Address:	pam.flitter@co.martin.mn.us		
Signature:		03/20/2018	
	(Signature of County Board Commissioner)		(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.			County Number	Previous Numbers	
REGISTRATION					
Lines 1-5 are for information purposes only	1	Feedlots in shoreland with 10 - 49 AU:	7	7	
	2	Feedlots with 50 - 299 AU:	101	115	
	3	Non-CAFO/NPDES/SDS ≥ 300 AU:	247	217	
	3a	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	37	---	
	4	Feedlots with NPDES/SDS permits:	111	138	
	5	Total - Feedlots required to be registered:	503	477	
Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)			474		
PRODUCTION SITE INSPECTIONS (compliance or construction)				Number	
	6	Feedlots inspected in shoreland with 10 - 49 AU:		2	
	7	Feedlots inspected with 50 - 299 AU:		11	
	8	Non-CAFO/NPDES/SDS ≥ 300 AU inspected:		58	
	9	Total - Non-CAFO/NPDES/SDS Feedlots inspected required to be registered:	FYI → 7%= 34	71	
	10	CAFO/NPDES/SDS sites inspected:		6	
	11	Inspected Feedlots non-compliant with water quality discharge standards:		0	
LAND APPLICATION INSPECTIONS				Number	
Non-CAFO and non-NPDES/SDS	12	Feedlots ≥ 100 AU where Level 1 land app was conducted:		54	
	13	Feedlots ≥ 100 AU where Level 1 land app result was non compliant:		0	
	14	Site ≥ 300 AU (or ≥100 AU in DWSMA) where Level 2 land app was conducted:		1	
	15	Feedlots from Line 14 where only a Level 2 land app inspection was conducted:		0	
	16	Feedlots from Line 14 where Level 2 land app result was non compliant:		0	
	17	Feedlots ≥ 100 AU where Level 3 land app was conducted:		0	
	18	Feedlots from Line 17 where only a Level 3 land app inspection was conducted:		0	
19	Feedlots ≥ 100 AU where Level 3 land app result was non compliant:		0		
SPECIALTY INSPECTIONS			Number	PC	PC Total
Non-CAFO and non-NPDES/SDS	20	How many from Line 9 are construction only (Line 9 - # of compliance insp):	10	---	---
	21	Sites with multiple inspections where at least one was a construction insp:	0	0.5	0
	22	Feedlots inspected that are located in shoreland and/or DWSMA:	4	---	---
	23	Complaint inspections at sites required to be registered:	0	---	---
	24	Complaint inspections at sites NOT required to be registered:	0	---	---
	25	On-site assistance inspections:	0	---	---
INSPECTION TYPE (Performance Credit Eligible)			Number	PC	PC Total
Based on Number of Sites Inspected by Type	26	Compliance Inspections at non-CAFO/NPDES/SDS sites:	61	1.5	40.5
	27	Construction only Inspections at non-CAFO/NPDES/SDS sites (to meet 7% min):	10	1	10
	28	Complaint Inspections (any size site):	0	0.5	
	29	Level 2 Land Application Inspections at non-CAFO/NPDES/SDS sites:	1	3	3
	30	Level 3 Land Application Inspections at non-CAFO/NPDES/SDS sites:	0	0.5	0
	31	CAFOs or feedlots with NPDES/SDS permits inspected:	6	0.5	
	32	Inspection Type Performance Credit Total: (Questions 26-31)			56.50

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

PERMITTING		Number	PC	PC Total
	33 30-day construction or expansion notifications received:	10	---	---
	34 Interim Permits Issued or Modified:	0	2	0
	35 Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	10	1	10
	36 Public meetings held for construction or expansion to ≥ 500 AU:	16	---	---
EMERGENCY RESPONSE (any size site)		Number	PC	PC Total
	37 Events where emergency response was conducted: (on-site visit)	0	2	0
PRODUCTION SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
	38 Feedlots where a partial environmental upgrade was achieved:	0	---	---
	39 Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)				Number
Non-CAFO and non-NPDES/SDS	40 Feedlots ≥ 100 AU where Level 1 land app non-compliance was returned to compliance:			0
	41 Feedlots ≥ 300 AU (or ≥ 100 AU located in a DWSMA) where Level 2 land app non-compliance was returned to compliance:			0
	42 Feedlots ≥ 100 AU where Level 3 land app non-compliance was resolved:			0
OWNER ASSISTANCE		Number	PC	PC Total
Describe on Supplemental Form	43 Workshops or trainings hosted and/or co-sponsored by the CFO:	0	2	0
	44 Number of feedlot owners attending events in line 43:	0	---	---
	45 Number of mailings to feedlot owners:	0	---	---
	46 Feedlot articles placed in newspapers:	10	---	---
STAFFING LEVEL AND TRAINING				Number
	47 FTEs - (Full Time Equivalents) supplied by the CFO(s):			0.3
	48 FTEs supplied by other county staff, including administrative and support staff assigned by the county to the feedlot program:			0.7
	49 FTEs supplied through contract with other local government units:			0
	50 Total Number of FTE positions that supported county program:			1
	51 CFO - training hours: (Enter total training hours earned)			57.5
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
	52 EAW petitions received:	0	---	---
	53 EAWs prepared by county:	0	4	0
AIR QUALITY NOTIFICATIONS				Number
	54 Notifications received claiming air quality exemptions:			25
ENFORCEMENT ACTIONS				Number
Describe on Supplemental Form	55 Letters of Warning (LOW) issued:			0
	56 Notices of Violation (NOV) issued:			0
	57 Court actions commenced:			0
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
Describe on Supplemental Form	58 Feedlots where a MinnFARM was conducted:	0	1	0
	59 Hours mentoring New CFOs:	0	0.25	0
	60 CFO presentations at informational or producer groups: (per event)	0	1	0
	61 Meetings with other local government and producer groups:	0	---	---
	62 Feedlot Ordinance Revisions:	0	---	---
TOTAL PERFORMANCE CREDITS				66.50

Minnesota Pollution Control Agency Feedlot Program

2017 Annual County Feedlot Officer Report

Supplemental Information Page

January 1, 2017 – December 31, 2017

County Name:

Martin County

Work Plan Inspection Goals

Please describe the progress made in meeting your 2017 work plan inspection goals. You must provide quantitative results for each inspection production site and land application goal listed in your work plan.

- **Inspections of all sites of the county on a four-year rotation basis with a goal of 40+ and 62 inspections were completed.**
- **One Level 2 inspection – One completed.**

Owner Assistance

Please report on the following owner assistance activities conducted in the past year. Include **date and description** for each activity listed.

- Workshops or trainings hosted and/or co-sponsored by the county feedlot officer (CFO):
 - ✓ **None**
- Newsletters/direct mailings sent to feedlot owners:
 - ✓ **Re-registrations Receipts**
- Feedlot articles placed in local newspapers:
 - ✓ **Four articles in the spring/fall addressing application of manure including setbacks in two separate newspapers.**
 - ✓ **Four articles in the spring/fall in three separate newspapers addressing the need for obtaining proper permits for building construction; feedlots; etc.**
 - ✓ **Two articles informing residents about MACFO sponsored training addressing manure management in two separate newspapers.**
- Other information and outreach activities not identified above:
 - ✓ **Martin County Fair Booth**
 - ✓ **Information packets included in feedlot permits/re-registration**
 - ✓ **Information/manure application brochures in office**

Staffing Level and Training

Please list the training events each CFO attended. Include the date and number of continuing education units (CEUs) for each event.

- **Pam Flitter**
 - a) **4.11, 12, 13/2017: MACFO Conference – 13**
 - b) **8.24.2017: Regional Meeting, Owatonna – 4**
 - c) **10.30.2017: Inspection Checklist – 0.75**
 - d) **12.6.2017: Regional Meeting – Owatonna – 4**
 - e) **12.21.2017: Webex – 1.0**
- **Wendy Chirpich**
 - a) **4.11, 12, 13/2017: MACFO Conference – 13**
 - b) **5.2.2017: (U of M) Nutrient Management – 5**

- c) 8.24.2017: Regional Meeting, Owatonna – 4
- d) 10.18.2017: Webex – Watershed approach, Del. Agreement Work Plan, New Inspection Checklist – 0.75
- e) 11.13.2017: Inspection Checklist – 0.75
- f) 11.15.2017: Webex – CFO Toolbox revisions – 0.5
- g) 12.6.2017: Regional Meeting, Owatonna – 4

- **Denise Jorgenson**

- a) 1.11.2017: WebEx – Annual CFO Report Form – 1.25
- b) 6.21.2017: WebEx – Tempo new interface – 1.5
- c) 6.28.2017: WebEx – Tempo location screen training – 1.25
- d) 7.25.2017: Webex – Tempo return to Compliance – 0.5
- e) 11.13.2017: Inspection Checklist – 0.75
- f) 11.15.2017: Webex – CFO Toolbox revisions – 0.5
- g) 12.21.2017: Webex – 1.0

Feedlot Enforcement Actions

Please describe any enforcement actions (LOW, NOV, court actions) conducted.

✓ **None**

Other Program Activities

Please list sites where a MinnFARM was conducted. List the number of MinnFARMS conducted at each site.

✓ **0 - None**

Please list mentorship documentation.

✓ **0 - None**

Please list any meetings, including dates, which were attended with local units of government and producer groups (SWCD, NRCS, Minnesota Extension Service, Dairy Inspectors, Minnesota Pork Producers, Minnesota Dairy Association, Minnesota Cattlemen’s Association).

- **Attended water plan meetings**
 - a) **December 14, 2017**
- **Attended GBERBA meetings**
 - a) **February 10, 2017**
 - b) **March 29, 2017**
 - c) **May 30, 2017**
 - d) **October 25, 2017**

Please describe any feedlot ordinance revision and/or adoption proceedings.

✓ **0 - None**

Please list any county feedlot program activities conducted not identified in this form.

2017 MPCA County Feedlot Financial Report

The county may show all county expenditures beyond the required match.

Revised 12/11/17

County	Martin County		
County Feedlot Officer	Pam Flitter 507-238-3242		
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2016 Carryover	4842.12	4842.12	0
Grant Award Amount	\$ 48,054.00	\$ 48,054.00	0
Required Match Amount	\$ 33,393.00	\$ 33,393.00	0
2016 Performance Credits (Rec'd in 2017)	\$ 18,268.00	\$ 13,180.82	5087.18
TOTAL	\$ 104,557.12	\$ 99,469.94	5,087.18
Activity	Spent		
Complaint Response	\$ 326.90		
Inspections & Compliance	\$ 11,495.42		
Owner Assistance	\$ 7,862.42		
Permitting	\$ 8,356.40		
Registration/Inventories	\$ 11,689.23		
Training/Education	\$ 4,873.01		
Administration	\$ 18,959.70		
Other-Inquiries from other agencies(lenders; insurance co) re: feedlots	\$ 4,563.04		
Choose Row 24 or 26 when entering Overhead costs. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs in Row 24 or 26.	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)	\$ 11,042.40		
Vehicle (Mileage [personal & cty vehicle]; tabs)	\$ 8,604.34		
Supplies (computer, phone, copier, paper, postage, licensing;etc.)	\$ 9,540.90		
Other-ad/legal notices; training exps.	\$ 2,156.18		
Reasearch fees	\$ -		
TOTAL	\$99,469.94		
Employee Name	FTE	Grant Salary Expense (includes insurance/benefits)	
Pam Flitter	0.3	\$	29,140.80
Wendy Chirpich	0.35	\$	23,376.08
Denise Jorgenson	0.35	\$	16,933.28
TOTAL	1	\$	69,450.16

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2016.