

Variance Request Application

Martin County Board of Adjustment

Application and all supporting documents must be returned by:

Application Number: _____
 Date of Application: _____
 Date Application Completed/Received: _____
Variance Fee: \$ 300.00 payable to M.C. Treasurer
Recording Fee: \$ 46.00 payable to M.C. Recorder
NO REFUNDS!

Applicant: _____

Applicant Address: _____

Applicant Phone Number: H _____ W _____

Property Owner (if different than Applicant): _____

Property Owner Address: _____

Property Owner Phone Number: H _____ W _____

Property Township and Section: _____ Parcel # _____

Circle Zoning District of Property: "A" "I" "R-1" "SL-1" "SL-2" "SL-B" "SL-C" "HB"

Proposed Activity (identify contractor if applicable):

Reason Variance is Unavoidable (describe the hardship associated with the property):

Setback or Portion of the Zoning Ordinance Affected <small>(example: setback from road)</small>	Distance Required by the Zoning Ordinance <small>(example: 130 feet setback)</small>	Distance Proposed by the Applicant <small>(example: requesting 95 foot)</small>

Applicant and owner, by signing this document, acknowledge and agree to the following:

1. They have received and read the attached papers titled "Information for Public Hearing Applicants" and "Application Process and Instructions"
2. A document will be recorded with the County Recorder upon the property described herein which will state the action taken by the Board on this matter
3. Any variance issued shall be void if not utilized within one year, unless it has been used or a petition for an extension of one year time limit has been granted.
- 4. IF the variance is approved, Applicant is required to obtain necessary building permits.**
5. This application is not a complete request pursuant to Minn. Stat. 15.99, and that the applicant hereby agrees to any time extensions necessary for the Board of Adjustment to reach a final decision. If the applicant or owner wishes a guarantee of a final decision within 60 days pursuant to Minn. Stat. 15.99, they must notify the County in writing, and this item will be removed from the agenda until all information required is submitted and complete.

Applicants Signature _____ Date _____

Owners Signature _____ Date _____

A representative must be present at the Board of Adjustment meeting in order to take action

Chronology of the Variance Request

	Date
Application Received by Zoning Administrator	
Public Hearing Notice Published/Newspaper	
Public Hearing	
Decision Recorded by Martin County Recorder	

Martin County Board of Adjustment Action

On this _____ day of _____ 20____, the action requested in the foregoing petition was/was not approved. The following conditions, if any, were required: _____

Additional comments about the Variance Request: _____
